

F.No.15-3/2011-Desk (MDM)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
Mid Day Meal Division

New Delhi, the 18th July, 2014

OFFICE ORDER

It has been decided with the approval of Competent Authority to partially modify the office order of even number dated 24th March, 2014 regarding allocation of work amongst various Divisional Heads in MDM Division, as per details given below :-

S.No.	Director / Deputy Secretary	Under Secretary	Section Officer	Proposed Work allocation
1.	Shri Gaya Prasad, Director	Shri Rajeev Kumar, Under Secretary	Smt. Sunita Sharma, SO(Desk)	<p>Functional Areas:</p> <ul style="list-style-type: none">i) Policy matters, revision/modification of the schemes/norms and preparation of guidelines.ii) National Food Security Act.iii) Budget and Financial matters.iv) Internal financial monitoring of allocation, releases and utilization. Maintenance of Central database thereon.v) Foodgrains Allocation and coordination with FCI.vi) Policy matter on kitchen sheds and kitchen devices.vii) Settlement of old bills; transportation and food grains.viii) Result Framework Document.ix) Coordination with FCI, F&PD, Finance Ministry, WCD, Planning Commission, PMO related matters etc.x) Monitoring of Payment to FCI and analysis of MPRs.xi) Coordination with concerned States on Social Audit related work. <p>States:- (1) Madhya Pradesh (2) Maharashtra, (3) Karnataka, (4) Odisha, (5) Rajasthan, (6) Tamil Nadu and (7) Uttar Pradesh</p> <p><i>(Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i></p>

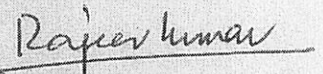
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Rajeev Kumar

		Shri Rajeev Kumar ,Under Secretary	Shri K. L. Ahuja, SO(MDM 2-1)	<p>Functional Area:</p> <ul style="list-style-type: none"> i) Analysis / Reviewing of reports – QPRs, Monitoring Institutes Reports etc. ii) Organization of Regional Workshops, Review Meetings of National and Regional Level iii) Empowered Committee and National Steering cum Monitoring Committee iv) Governing Council and Executive Council of National Mission of SSA/MDM v) Committee on Research on Elementary Education (CREE) and other Committees and Evaluation Study/Base-line Study vi) Coordination with Nodal Officers of Monitoring Institutions. vii) Development of MIS with Interactive Voice Recorder System for MDM viii) Coordination with concerned States on Social Audit related work. <p>States: (1) Andhra Pradesh, (2) Chhattisgarh (3) Goa, (4) Kerala and (5) Punjab</p> <p>UTs: (6) Daman & Diu, (7) Dadra & Nagar Haveli and (8) Delhi</p> <p><i>(Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i></p>
		Shri K.C. Meena, Under Secretary/Shri Rajeev Kumar ,Under Secretary	Shri Harish Chander, SO	<ul style="list-style-type: none"> i) Parliament Questions ii) Parliamentary matters
Link Officer - Shri B. D. Shivani, Deputy Secretary				
2.	Dr. Suparna S. Pachauri, Director	Shri K. C. Meena, Under Secretary	<p>Shri Harish Chandra, SO, (MDM 1-1)</p> <p>Shri R. K. Jain, SO (MDM 1-2)</p>	<p>Functional Areas:</p> <ul style="list-style-type: none"> i) School Health Programmes and NRHM ii) Nutrition related matters and coordination with FSSAI. iii) Prime Minister's 15 point programme iv) Minorities related issues-Sachchar Committee report v) Matter relating to Border Area Districts

Rajeev Kumar

		Shri Rajeev Kumar, Under Secretary	Shri Sunita Sharma, SO	<p>and Naxal affected Districts.</p> <p>vi) Coordination with concerned States on Social Audit related work.</p> <p>States: (1) Jharkhand, (2) West Bengal, (3) Manipur, (4) Meghalaya, (5) Mizoram and (6) Nagaland.</p> <p><i>(Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</i></p> <p>The Parliament Questions/work relating to EFA, UNESCO will continue to be looked after by Dir (SSP).</p>
		Shri Rajeev Kumar, Under Secretary	Shri K.L. Ahuja, SO	<p>i) Annual Plan, Action Plan, Material for Annual Report, Performance Budget and Demands for Grants etc.</p> <p>ii) Work related to Ed CIL on TSG-MDM</p> <p>iii) Audit objections and CAG Paras, Performance Audit Report</p> <p>i) PAB-MDM meetings coordination</p> <p>ii) Work related to Review Missions</p>
Link Officer - Shri V. K. Nayyar, Deputy Secretary				
3.	Shri V. K. Nayyar, Deputy Secretary	Shri Arnab Dhaki, Under Secretary	<p>Shri Harish Chandra, SO (MDM 1-1)</p> <p>Shri R. K. Jain, SO (MDM 1-2)</p>	<p>Functional Areas:</p> <p>i) Coordination Work</p> <p>ii) All Court Cases</p> <p>iii) RTI matters</p> <p>iv) Complaints & Newspapers Reports</p> <p>v) Preparation of material for monthly D.O. by Secretary(SE&L) and follow up</p> <p>vi) VIP References</p> <p>vii) Minutes and follow up of review meeting by AS (EE-1) and minutes thereon.</p> <p>viii) Coordination with concerned States on Social Audit related work.</p> <p>States: (1) Haryana (2) Gujarat and (3) Bihar</p> <p>UTs: (4) Andaman & Nicobar Islands, (5) Lakshadweep (6) Puducherry and (7) Chandigarh</p>

				(Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)
	Link Officer - Dr. Suparna S. Pachauri, Director			
4.	Shri B. D. Shivani, Deputy Secretary	Shri Arnab Dhaki, Under Secretary	Smt. Neelam Rani, SO (MDM 3-1)	<p>Functional Areas:</p> <p>i) Development of Film on MDMS ii) Media Activities iii) Communities Mobilization iv) Publicity / IEC (Information, Education, Communication) v) Development of Resource materials, Training facilities etc. vi) Documentation of Best Practices and Dissemination etc. vii) Development and Maintenance of Website. viii) Equity Issues ix) Matters concerning NER and Special category States. x) Policy matters related to Social Audit.</p> <p>States: (1) Arunachal Pradesh, (2) Assam, (3) Sikkim, (4) Tripura, (5) J&K, (6) Uttarakhand and (7) Himachal Pradesh.</p> <p>(Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</p>
	Link Officer - Shri Gaya Prasad, Director			


(Rajeev Kumar)
Under Secretary

1. Director (GP)/ Director (SSP)/Deputy Secretary (BDS) / Deputy Secretary (VKN)
2. Under Secretary (KCM) / Under Secretary (AD)
3. PPS to Secretary (SE&L).
4. PPS to Additional Secretary (SE-2)
5. PPS to JS (SE-II)
6. All Section Officers in MDM Bureau
7. Guard File.