

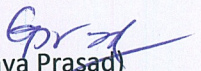
F. No. 15-3/2011-Desk (MDM)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
Mid day Meal Division

New Delhi, the 26th December 2013

OFFICE ORDER

Consequent upon the transfer of Smt. Rita Chatterjee, Joint Secretary from this Department to National Commission for Minority Educational Institutions (NCMEI) under Department of Higher Education of MHRD, it has been decided with the approval of the Additional Secretary (EE-1) to distribute her work amongst various Divisional Heads in MDM Division as per details given below:-

S. No	Name & Designation	State/UTs allotted in addition to the existing work	Under Secretary posted with the Divisional Head	Channels of submission of files by Sections/Under Secretary to Divisional Heads.
1.	Dr. Suparna S. Pachauri, Director	Andaman & Nicobar Islands, Puducherry, Lakshadweep and Chandigarh in addition to work of the existing States/UTs (Jharkhand, Manipur Meghalaya, Mizoram Nagaland & West Bengal)	Shri K.C, Meena, Under Secretary The work relating to Coordination; Filing reports to PMO, DO letter to Cabinet Secretary, NAC, PIB etc.; VIP references, complaints etc. also	The files relating to Andaman & Nicobar Islands Chandigarh, Jharkhand, Lakshadweep, Manipur, Meghalaya, Mizoram, Nagaland, Puducherry, and West Bengal would be submitted by both Section Officers of (EE-5) i.e. MDM 1-1 and MDM 1-2 to Director (SSP) through Shri K.C. Meena, Under Secretary.
2.	Dr. Suparna S. Pachauri, Director	All Parliamentary matters.	Shri V.K. Nayyar, Under Secretary	Section Officers of MDM 1-1.
3.	Shri B.D. Shivani, Deputy Secretary	Bihar, Gujarat and Haryana in addition to the existing NER States (Other than allocated to Director-SSP) and 3 Hilly States allocated to him.	Shri V.K. Nayyar, Under Secretary. He would also continue to look after the work of the States of EE-6 (MDM 3-1) Section other than the work of NER States allocated to Shri K.C. Meena, Under Secretary.	All files relating to Bihar, Gujarat and Haryana as well as work of NER and 3 Hilly States would be submitted by Section Officer MDM 1-1 and Section Officers MDM1-2 and Section Officer MDM 3-1 to Deputy Secretary (BDS) through Shri V.K. Nayyar, Under Secretary.


(Gaya Prasad)
Director (MDM)

1. Director (SPS)/Deputy Secretary (BDS)
2. Under Secretary (KCM)/Under Secretary (VKN)
3. Section Officer EE. 5 (MDM-1-1)/ Section Officer EE-5 (MDM-1-2)/Section Officer EE-6 (3-1)
4. PPS to Additional Secretary (EE-1)/All Officers/Sections in MDM Division.