

**F.No. 13-2/2012 MDM 2-1**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
**MDM Division**  
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Shastri Bhavan, New Delhi  
Dated the 27<sup>th</sup> June, 2012

To,

**Principal Secretaries / Secretaries of**  
**(Arunachal Pradesh, Chhattisgarh, Jammu & Kashmir, Karnataka Manipur,**  
**Nagaland, Punjab and Rajasthan)**

**Subject: Fourth Review Mission for Mid Day Meal Scheme**

Sir / Madam,

As you may be aware, the Ministry of HRD's Mid Day Meal Scheme is the largest school feeding programme in the world reaching out to about 12 crores of children in more than 12 lakhs primary and upper primary schools (Government, Government Aided and Local bodies), National Child Labour Project (NCLP) schools EGS/AIE centres and Madrasas and Maqtabs supported under Sarva Shiksha Abhiyan. A programme of such a large scale and magnitude of Mid Day Meal requires close monitoring and evaluation at all levels. Government of India had, therefore, decided to review the implementation of the programme in all its aspects through a Review Mission which will also provide suggestions for improvement.

2. The Review Mission would visit about 10 schools in 2 districts in each of the eight States viz. **Arunachal Pradesh, Chhattisgarh, Jammu & Kashmir, Karnataka Manipur, Nagaland, Punjab and Rajasthan**. The Review mission for each State will comprise of four members i.e. one from Government of India, one from State Government i.e. Director of MDM Scheme, one from International organization (UNICEF) and one from office of Supreme Court Commissioner. One of the districts to be visited by the Review Mission shall be decided by the State and other by the Govt. of India. The mission will be led by the Director, MDM of the Govt. of India.

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The Mission will complete the following tasks:

- (i) Review the system of fund flow from State Government to Schools/cooking agency and the time taken in this process.
- (ii) Review the management and monitoring of the scheme from State to School level.
- (iii) Review the implementation of the scheme with reference to availability of food grains, quality of MDM, regularity in serving MDM as per approved norms and mode of cooking.
- (iv) Role of Teachers,
- (v) Convergence with School Health Programme (SHP) for supplementation of micronutrients and health checkups and supply of spectacles to children suffering from refractive errors.
- (vi) Creation of capital assets through kitchen-cum-store/kitchen devices
- (vii) Appointment of Cook-cum-Helpers for preparation and serving of meal to the children
- (viii) Availability of dedicated staff for MDM at various levels
- (ix) Review the maintenance of records at the level of school/cooking agency.
- (x) Review the availability of infrastructure, its adequacy and source of funding.
- (xi) Review of payment of cost of foodgrains to FCI by the districts
- (xii) Review the involvement of NGOs/Trust/Centralized kitchens by States/UTs Government in implementation of the Scheme.
- (xiii) Management Information System (MIS) from school to block, district and State Level to collect the information and disseminate it to other stakeholders
- (xiv) Assess the involvement of Community' in implementation of MDM scheme
- (xv) Review of status of MIS integration with IVRS for monitoring of the Scheme.

and give suggestions for improvement in the implementation of the programme.

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The schedule of the mission is given below:

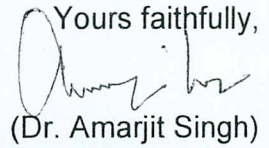
Day	Activity
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>☞ Assembly of the members of Review Mission at State Headquarter</li> <li>☞ Briefing of the Mission by Principal Secretary/Secretary of the Nodal Department in which relevant departments/organizations of the State, FCI and Monitoring Institutions would be invited</li> <li>☞ Departure for visit of identified district – 1</li> </ul>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>☞ Meeting with district level officers</li> <li>☞ Visit to randomly selected schools' in district -1</li> </ul>
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>☞ Visit to randomly selected schools in district – 1</li> <li>☞ Attend District Task Force(DTF) meeting with District Magistrate</li> <li>☞ Departure for district – 2</li> </ul>
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>☞ Meeting with the officers of District 2</li> <li>☞ Visit to randomly selected schools</li> </ul>
5 <sup>th</sup>	<ul style="list-style-type: none"> <li>☞ Visit to randomly selected schools</li> <li>☞ Attend meeting of District Task Force with District Magistrate; Departure for State Headquarter.</li> </ul>
6 <sup>th</sup>	<ul style="list-style-type: none"> <li>☞ Report writing at State Headquarter</li> </ul>
7 <sup>th</sup>	<ul style="list-style-type: none"> <li>☞ Debriefing by the Review Mission to officers of State Govt. who attended the meeting on the 1st day and submission of report to the State Government.</li> <li>☞ Departure of the team to respective Headquarters</li> </ul>
8 <sup>th</sup>	<ul style="list-style-type: none"> <li>☞ Submission of Report to MHRD</li> </ul>

The date of visit will be decided in consultation with the State Government. The tentative period of visit in respect of your State is at **Annexure-I**.

You are requested to make necessary arrangements for the members of the Review Mission for accommodation, food and transport during the visit of the mission at the State / District. You may kindly depute Director / Commissioner Mid-Day-Meal as member of the Review Mission.

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You may appreciate that your kind co-operation in the matter would enable the Review Mission achieve to aims and make valuable contributions towards improving the implementation of the Scheme in your State to a great extent.

Yours faithfully,  


(Dr. Amarjit Singh)  
Joint Secretary to the Government of India  
Tel. No.011-23381096

**Copy to:**

- i) Shri Biraj Patanaik, Office of Supreme Court Commissioner with request to depute the representative of O/o Supreme Court Commissioner for the Review Mission in eight States.
- ii) Mr. Victor, UNICEF, India with request to depute the representative of UNICEF for the Review Mission in eight States.
- iii) Smt. Anju Banerjee, CMD, Ed.CIL with the request to make necessary arrangements for Non-Govt. Members as made in the past for earlier Review Missions. The professional fee for non-official members and expenditure incurred during the visit of the Review Mission will be reimbursed by Project Manager, NSG-MDM, Ed.CIL from the funds available under National component of Mid Day Meal Scheme, after submission of bills and vouchers by State Governments.
- iv) Sr. PPS to Secretary(SE&L)

**Annexure-I**

<b>S.No.</b>	<b>State</b>	<b>Tentative Period of Visit</b>
1.	Jammu & Kashmir	10 <sup>th</sup> – 15 <sup>th</sup> September, 2012
2.	Punjab	
3.	Manipur	8 <sup>th</sup> – 13 <sup>th</sup> October, 2012
4.	Nagaland	
5.	Arunachal Pradesh	26 <sup>th</sup> – 30 <sup>th</sup> November, 2012
6.	Karnataka	
7.	Rajasthan	7 <sup>th</sup> – 12 <sup>th</sup> January, 2012
8.	Chhattisgarh	