

**Immediate / Time Bound**

**F. No.4-2 /2015-Desk (MDM)  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy  
Mid Day Meal Division  
\*\*\*\*\***

Shastri Bhawan, New Delhi  
Dated the 12<sup>th</sup> June, 2015

**To**

**The Additional Chief Secretaries / Principal Secretaries / Secretaries of  
Education/Nodal Department for Mid Day Meal Scheme in all States/UTs**

**Subject: Request for information to release balance of 1<sup>st</sup> installment of  
recurring Central Assistance under Mid Day Meal Scheme – reg.**

Sir/Madam,

I am directed to say that as per the instructions contained in the General Financial Rules, 2005, where recurring grant-in-aid is sanctioned for the same purpose, the unspent balance of the previous grant should be taken into account in sanctioning the subsequent grant. This implies that the unspent balance lying with the State Governments as on 1<sup>st</sup> April, 2015 from the releases made during 2014-15, is to be adjusted while sanctioning grant-in-aid during 2015-16. The adjustment would be possible only if the States/UTs submit information on the unspent balance lying with them as on 1<sup>st</sup> April, 2015 from the releases made during 2014-15.

2. As per the extant procedure, the grant-in-aid under Mid Day Meal Scheme is released to the States/UTs in two installments in the ratio of 60:40. Keeping in view that it would not be possible for the States/UTs to submit information on unspent balance from the previous year's releases by 1<sup>st</sup> April of the next financial year, this Department has bifurcated the first installment into ad-hoc release @25% and balance of first instalment @35%. The ad-hoc release is made immediately at the commencement of next FY without asking for the unspent balance from the releases of previous year so that the implementation of the scheme in the States/UTs goes on smoothly. The balance 35% of the first installment is released after receiving information on the component wise unspent balance from the previous year's releases.

**Contd..../-**

3. This Department has already sanctioned 25% ad-hoc grant to all States/UTs for the FY 2015-16, without waiting for the unspent balance position against admissible recurring Central Assistance during 2015-16. The balance 35% of 1<sup>st</sup> installment's recurring Central Assistance would be released on receipt of information on component wise unspent balance lying with the State Governments/UTs as on 1<sup>st</sup> April, 2015 and adjusting it from the proposed releases under 35% of first installment. All States/UTs are, therefore, requested to submit the component wise information on the unspent balance as on 01.04.2015 from last year's central assistance in the enclosed proforma (**Annexure-I**) by 30<sup>th</sup> June, 2015 positively. Similarly unspent balance of the food grains lying with the State Governments may also be submitted in the proforma (**Annexure-II**) by the same date. Soft copy of the information may kindly be sent by email at **gaya.prasad@nic.in** and **jalam.edu@nic.in**. The soft copy of this letter along with proforma may be downloaded from the MDM website **www.mdm.nic.in**.

4. The State Governments/UTs are also requested to make their matching contributions (Minimum Mandatory State Share) against the recurring Central Assistance released by this department against ad-hoc release of during 2015-16 and provide the requisite information in the prescribed proforma (**Annexure-III**) by 30<sup>th</sup> June, 2015. It is intimated that if minimum mandatory State Share is not released against the ad-hoc central assistance, the balance of first instalment would not be released.

5. To sum up, the States/UTs are requested to submit the following information latest by 30<sup>th</sup> June, 2015 to enable this Department to release balance of 1<sup>st</sup> installment:

- i) Expenditure Statements for 2014-15 as per **Annexure-I**.
- ii) Utilization of food grains during 2014-15 as per **Annexure-II**.
- iii) Release of Central and State Share during 2015-16 as per **Annexure-III**.

This may treated as **MOST URGENT**.

Yours faithfully,



(Gaya Prasad)  
Director (MDM)

Tel: 011-23384253  
Fax: 011-23382394

**Copy to:**

1. Director (MDM), all the States/UTs with request to furnish the information.
2. DS(HK)/DS(BDS)/DS(VKN)
3. US(RK)/US(AD)/US(SA)
4. PPS to JS(EE.I)
5. SO(SS)/SO(KLA)/SO(NR)/SO(RKJ)

**MID DAY MEAL SCHEME**  
**Expenditure Statement during the year 2014-15**

(Rs. in lakh)

State/UT:

S. No	Component	Unspent balance as on 1.04.14		Central Assistance received during 2014-15	*Matching contribution released by the State/UT during 2014-15	Total Funds available with the State/UT during 2014-15	Expenditure incurred by the State/UT during 2014-15			Unspent balance as on 1.04.2015			Pending Liability of previous year(s)	
		Central Share	State Share				Central Share	State share	Total	Central Share	State share	Total		
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10=(8+9)	11=(7-8)	12=(7-9)	13=(11+12)	14	
<b>A Recurring Assistance</b>														
1	Cost of Food grain													
2	Cooking Cost													
3	Honorarium to cook-cum-helper													
4	Transportation Cost													
5	MME													
6	Reimbursement of cost of LPG													
7	<b>Sub-Total</b>													
<b>B Non-recurring Assistance</b>														
8	Kitchen Devices													NIL
9	Kitchen-cum-stores													NIL
10	<b>Sub-Total</b>													NIL
<b>Grand Total (7+10)</b>														

\*As per existing pattern of sharing in the ratio of 75:25 except 90:10 for NER States

(Signature)  
 Secretary of the Nodal Department  
 Government/UT Administration of \_\_\_\_\_

**[Mid-Day Meal Scheme]**

STATE/UT: \_\_\_\_\_

**FOODGRAINS (PRY & U PRY) during 2014-15**

(Figures in MTs)

Sl. No	Food grains	PRIMARY						UPPER PRIMARY				
		Allocation for the year 2014-15	Opening Balance as on 31.3.2014	Lifted from FCI during 2014-15	Aggregate quantity Consumed at School level (2014-15)	Balance* Stock as on 31.3.2015	Allocation for the Year 2014-15	Opening Balance as on 31.3.2014	Lifted from FCI from during 2014-15	Aggregate quantity Consumed at School level (2014-15)	Balance* Stock as on 31.3.2015	
1	2	3	4	5	6	7	8	9	10	11	12	
1	Rice											
2	Wheat											
3	Coarse Cereals											
	<b>Total</b>											

\*Include unspent balance at State, District, Block and schools/cooking agencies level at the end of the year.

(Signature)  
 Secretary of the Nodal Department  
 Government/UT Administration of \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

## MID DAY MEAL SCHEME

## Release of Central and State Share during 2015-16

State/UT:

(Rs. in lakh)

S.No	Component	Unspent balance as on 31.03.15		Central Assistance received during 2015-16 (ad-hoc grant)	*Matching contribution released by the State/UT during 2015-16	Total Funds available with the State/UT during 2015-16	Expenditure incurred by the State/UT during 1 <sup>st</sup> quarter of 2015-16			Pending liability of previous year(s) if any
		Central Share	State Share				Central Share	State share	Total	
1	2	3	4	5	6	7=3+4+5+6	8	9	10=8+9	11
<b>A Recurring Assistance</b>										
1	Cost of Food grain									
2	Cooking Cost									
3	Honorarium to cook-cum-helpers									
4	Transportation Cost									
5	MME									
6	<b>Sub-Total</b>									
<b>B Non-recurring Assistance</b>										
7	Kitchen Devices									NIL
8	Kitchen-cum-store									NIL
9	<b>Sub-Total</b>									
<b>Grand Total (6+9)</b>										
10	Total budget provision in the State budget for the year 2015-16 to release both Central as well as State share									

\*As per existing pattern of sharing in the ratio of 75:25 except 90:10 for NER States

(Signature)

Secretary of the Nodal Department  
Government/UT Administration of \_\_\_\_\_

Date: \_\_\_\_\_