

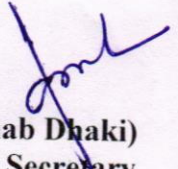
F. No. 1-13/2019-EE.5 (MDM-1-2)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
MDM Division

Shastri Bhawan, New Delhi
Dated 4th July, 2019

Subject: Minutes of the meeting of Programme Approval Board – Mid Day Meal Scheme in respect of UT Administration of Lakshadweep held on 6th May, 2019.

The meeting of Programme Approval Board Mid-Day Meal to consider the Annual Work Plan & Budget 2019-20 in respect of **UT Administration of Lakshadweep** was held on **06.05.2019** at New Delhi.

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.
3. The Annual Work Plan & Budget 2019-20 has the approval of Secretary (SE&L).


(Arnab Dhaki)
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Distribution:
(As per list attached)

1.	Shri Alok Kumar, Advisor (Education), NITI Aayog, Yojana Bhawan, New Delhi	2.	Joint Secretary & Financial Advisor, Ministry of HRD, Shastri Bhawan, New Delhi.
3.	Joint Secretary, Ministry of Labour Shram Shakti Bhawan New Delhi.	4.	Joint Secretary (ICDS), Ministry of Women & Child Development, A-Wing, 6 th Floor, Shastri Bhawan, New Delhi
5.	Joint Secretary, Department of Food & Public Distribution, Krishi Bhavan, New Delhi.	6.	Joint Secretary, Ministry of Rural Development, R.No.162, Krishi Bhavan, New Delhi.

7.	Joint Secretary, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.	8.	Joint Secretary, Ministry of Tribal Affairs, R.No. 722, 7 th Floor, Shastri Bhavan, New Delhi.
9.	Joint Secretary, Ministry of Social Justice and Empowerment, R.No. 609, Shastri Bhavan, New Delhi.	10.	Joint Secretary, Ministry of Development of North- Eastern States (NER), Vigyan Bhavan, Annexe, New Delhi – 110003.
11.	Shri Shiv Kumar, Secretary, Department of Education, UT Administration of Lakshadweep	12.	Shri Krishna Kumar, Director, D/o Education, UT Administration of Lakshadweep
13.	Economic Advisor, SE&L, Shastri Bhavan, New Delhi.	14.	Vice Chancellor, NUEPA, New Delhi Sri Aurobindo Marg,
15.	Director (NCERT), Sri Aurobindo Marg, New Delhi.	16.	Dr.(Mrs.) Prema Ramachandran, Director, Nutrition Foundation of India, C-13, Qutab Institutional Area, New Delhi – 110016.
17.	Shri Biraj Patnaik, Principal Advisor, Office of Supreme Court Commissioner, B-68, 2 nd Floor, Sarvodaya Enclave, New Delhi – 110001	18.	Shri J.H. Panwal, Joint Technical Advisor, Food and Nutrition Board, Ministry of Women and Child Development, R.No. 103, Jeevan Deep Building, Parliament Street, New Delhi – 110001.
19.	Shri O.P. Dani, Chief General Manager (Sales), Food Corporation of India, Barakhamba Road, New Delhi.		

Copy also to:

1. PPS to Secretary (SE&L).
2. PPS to Joint Secretary (EE.I).

3. Dir(GVB) / DS(RA)/DS(DA)
4. US(RK) / US(SA) / SO(ST) /SO(SK)
5. Shri Lokender Mahavar, Consultant, MDM, TSG, Ed.CIL.
6. Shri Dinesh Pradhan, Sr. Consultant, with the request to upload the minutes on MDM website.

Government of India
Ministry of Human Resource Development
Department of School Education & Literacy

Minutes of the meeting of Programme Approval Board held on 6th May, 2019 to consider the Annual Work Plan & Budget (AWP&B) 2019-20 of Mid-Day Meal Scheme for the UT of Lakshadweep.

1. Introduction

The meeting of the Programme Approval Board for considering the Annual Work Plan and Budget (AWP&B) 2019-20 for Mid Day Meal Scheme for the UT of Lakshadweep was held on 6th May 2019. The list of participants who attended the meeting is attached at **Annexure-I**.

2. Initiatives of the UT

Ms. Rina Ray, Secretary (SE&L) invited the UT Administration officers to make a presentation on implementation of Mid Day Meal Scheme in the UT. Mr. Shiv Kumar, Secretary, Department of Education, UT Administration of Lakshadweep, made a presentation and highlighted the following good practices:

- a) UT Administration provides MDM to children studying up to XII class.
- b) Additional food items like Egg, Fish, Chicken, Fruits, etc. are provided .
- c) Double Fortified Salt is used for preparation of Mid Day Meal.
- d) Additional cooking cost of Rs 10.00 in Primary and Rs 11.70 in Upper Primary is being provided over and above the central assistance.
- e) Additional Honorarium to cook-cum-helpers (i.e. Rs 8500/- per month per CCH) is being given.

f) E-transfer of honorarium to all CCH is being done from UT Administration's resources.

3. Review of Commitments and Expected Outcomes & Action Taken during 2018-19

The progress made in implementing the commitments/expected outcomes with respect to the indicators in Performance Grading Index (PGI) in 2018-19 was reviewed which is as follows:

Sl. No.	Commitments and expected outcomes	Action Taken	Comments of PAB 2019-20
1	UT had committed to cover 4073 children in primary classes and 2738 children in upper primary classes.	UT covered 4469 (109%) children in primary classes and 2248 (82%) children in upper primary classes.	More than 100% coverage in primary classes was appreciated. UT was advised to cover 100% children in upper primary classes.
2	UT had committed to serve Mid Day Meals on 220 working days in both primary and upper primary classes.	Mid Day Meal was served on 220 working days for both primary and upper primary levels.	The UT was advised to maintain this coverage of days regularly.

4. Review of Performance during 2018-19

4.1 Performance on PGI indicators:

There are two indicators of Mid Day Meal Scheme in the Performance Grading Index (PGI) i.e. i) Score against the weightage of 10 for indicator No. 1.3.7 i.e. "% of elementary school's children taking MDM against target approved in PAB – in Govt. and aided schools" and ii) Score against the weightage of 10 for indicator No 1.3.8 i.e. "% of

days Mid Day Meal served against total working days – Govt. and aided elementary schools.”

Indicator	Score out of 10 (children taking MDM)	Score out of 10 (MDM served days)
Score	10	10

Comments of PAB: UT was advised to take measures to maintain the highest Performance Grade Index consistently.

4.2 Coverage of children:

The PAB-MDM has approved 4073 children at primary and 2738 children at upper primary level, out of which 4469 children at primary and 2248 children at upper primary have availed Mid Day Meal on an average basis during the year 2018-19.

Stage	PAB-MDM Approval	Average number of children availed MDM	% children availed MDM
Primary	4073	4469	109
Upper Primary	2738	2248	82
Total	6811	6717	99

Under ‘Performance Grading Index’ (PGI), the UT of Lakshadweep obtained score of 10 against the weightage of 10 for indicator No. 1.3.7 i.e. “% of elementary school’s children taking MDM against target approved in PAB – in Govt. and aided schools”. It was observed that there is a significant difference in the proportion of children covered at primary and upper primary level as is evident from 109% coverage at primary level compared to 82% at upper primary level as against PAB-MDM approval. The UT was advised to take necessary steps to enhance the coverage of children at upper primary level.

Comments of PAB: The UT was advised to take necessary steps to enhance the coverage of children at upper primary level.

4.3 School Working Days:

The PAB-MDM has approved 220 working days both at primary and upper primary level. Mid Day Meal was served on all 220 working days for primary and upper primary levels. Under Performance Grading Index (PGI), the UT of Lakshadweep obtained score of 10 against the weightage of 10 for indicator No. 1.3.8 i.e. “% of days Mid Day Meal served against total working days – Govt. and aided elementary schools”.

Comments of PAB: The UT was advised to maintain this coverage of days regularly.

4.4 Kitchen-cum-Stores:

UT has not proposed any kitchen cum store during 2019-20. Kitchen cum stores in schools of UT of Lakshadweep are provided from UT budget.

4.5 Kitchen Devices (new as well as replacement):

UT has not proposed any kitchen devices during 2019-20. Kitchen Devices in schools of UT of Lakshadweep provided from UT budget.

4.6 School Health Programme (Rashtritya Bal Swasthya Karyakram (RBSK), Weekly Iron & Folic Acid Supplementaiton, National De-worming Day etc.) and Nutrition in convergence with other Ministries:

It was observed that health check up has been carried out for 5231 children, out of total enrolment of 6957 children.

Enrolment	No. of Children		
	Health check up (RBSK)	Iron & Folic Acid tablets (WIFS)	De-worming tablets (NDD)
6957	5231(75%)	0	6931 (100%)

Comments of PAB: UT was advised to ensure 100% coverage on all three parameters in convergence with Ministry of Health & Family Welfare. UT was also advised to develop monitoring mechanism for effective implementation of these programmes.

4.7 Training of Cook-cum-Helpers and other capacity building activities:

UT has informed that out of total 110 engaged cook-cum-helpers in schools, no training has been imparted to any cook-cum-helpers during FY 2018-19.

Comments of PAB: UT was advised to conduct training programmes in a sustained manner.

4.8 Data Entry on MDM-MIS Web Portal:

MDM-MIS portal captures information on critical indicators of MDMS. The annual data entry module captures master data on availability of kitchen-cum-stores, kitchen devices, number of cook-cum-helpers engaged, mode of cooking etc. The monthly data entry module captures data on number of days Mid-Day Meal was served; number of meals served, honorarium paid to cook-cum-helpers engaged, number of children received IFA tablets, number of children screened under Rashtritya Bal Swasthya Karyakram (RBSK) etc. The UT of Lakshadweep has completed 100% Annual and Monthly data entries in the MIS portal.

Comments of PAB: UT was advised to continue 100% data entry in a time bound manner.

4.9 Status of implementation of Automated Monitoring System (AMS):

AMS has been put in place for real time monitoring of MDMS. Data on number of meals served on the particular day and reasons if meals not served is being captured from schools with no cost to school head masters/teachers. Out of 39 schools, daily data has been reported by 24 schools i.e. 62% schools on Automated Monitoring System. In this regard, email alerts are being sent to all States/UTs on daily basis.

Comments of PAB: UT was advised to ensure that daily data is being reported by 100% schools on all school working days and the same is used for better monitoring of the scheme.

4.10 Centralized kitchens:

No Centralized kitchen has been engaged under MDMS in the UT.

Comments of PAB regarding provisions of National Food Security Act, 2013 with reference to Centralized Kitchens: UT was informed that Section 5 of the National Food Security Act, 2013 envisages that 'Every school shall have the facility for cooking meal in hygienic manner. Schools located in urban areas only, may use the facility of centralized kitchens for cooking meals wherever required in accordance with the guidelines issued by the Central Government and the meal shall be served to the children at respective school only'. The UT was requested to comply with the provisions of National Food Security Act, 2013.

4.11 Awareness generation activities:

UT has informed that billboards have been placed at all prominent places to create awareness of the scheme.

Comments of PAB: The UT was advised to document the awareness generation activities and share the best practices with Department of School Education and Literacy, Ministry of Human Resource Development, Government of India.

4.12 Social Audit:

No Social Audit has been conducted during FY 2018-19.

Comments of PAB: Social Audit is collective monitoring of a scheme by people's active involvement. It covers the issues of equity and equality along with expenditure in programme implementation. UT was informed that under the provisions of section 28 of National Food Security Act, 2013 Social Audit of the scheme is mandatory. As per the

MDM guidelines it is mandatory to conduct Social Audit in at least 20 schools each in all districts. The Social Audit Units (SAU) set up under MNREGS, may be actively involved in conducting Social Audit of MDM in all districts. UT was advised to share the findings of Social Audit with Department of School Education and Literacy, Ministry of Human Resource Development, Government of India.

4.13 Meeting of District Level Steering-cum-Monitoring Committee:

As per the information provided by the UT, only one meeting of District Level Steering-cum-Monitoring Committee under the chairpersonship of the District Collector have taken place against the mandated twelve.

Comments of PAB: The UT was advised to ensure that meetings of District Level Steering-cum-Monitoring Committee are held on monthly basis.

4.14 Other proposals and issues discussed

UT Administration has requested to enhance the honorarium of Cook-cum-Helpers.

5. New Approaches

5.1 School Nutrition Gardens

School Nutrition Garden (SNG) is a place where herbs, fruits and vegetables are grown in the school premises for use in preparation of Mid-Day Meal. The objectives of developing School Nutrition Gardens are to help address malnutrition and micro nutrient deficiencies and also to give children first-hand experience with nature and gardening. Large piece of land is not required for setting up of School Nutrition Gardens and even roof tops can be used for growing vegetable/fruits in containers. Plants may also be grown in small containers, cans, jars, discarded earthen pots, wooden boxes, ceramic sinks, food tins and atta bags etc, where land is not available.

The grown whole vegetables and fruits from School Nutrition Gardens may be consumed under Mid-Day Meal including parts like stem (banana, bottle gourd, pumpkin), leaves (coriander, mint, spinach), flower (pumpkin flower, morringa), peels of

vegetable (bottle gourd, pumpkin, ridge gourd). UT may have convergence with the line department viz. Krishi Vigyan Kendra, Department of Agriculture / Horticulture, Food & Nutrition Board, UT Agriculture Universities etc. for setting up of School Nutrition Gardens.

Under the 'flexi fund component for innovative interventions' in Mid Day Meal Scheme, an amount of Rs 5000/- per School Nutrition Garden may be utilized for purchase of seeds, equipment, compost etc. on sharing basis between Centre and States & UTs. However, as the power for implementing scheme with minor modifications from the existing guidelines has been delegated to District Level Committee chaired by the District Magistrate, the committee may rationalize and allot funds on the basis of school specific requirement, within the overall average of Rs 5000/- per School Nutrition Garden. Seeds/saplings may be obtained from Agriculture/Horticulture department. The UT may have convergence with Mahatma Gandhi National Rural Employment Guarantee Scheme (MNREGS) of Ministry of Rural Development for constructing compound walls in the schools, leveling of the ground etc. as per the Master Circular - A guide for Programme Implementation Financial Year 2018-19, issued by the Ministry of Rural Development relating to the items admissible for assistance through MNREGS. Photos of the School Nutrition Garden (high definition) supported by small write-ups may be uploaded quarterly on the MDM - MIS portal.

Further all States and UTs were informed during the PAB meetings of Samagra Shiksha to constitute **Youth & Eco Clubs** in all schools. An amount of Rs.5000/- each for standalone Primary Schools, Rs. 15000/- each for Elementary Schools and Rs.25000/- each for Secondary/Higher Secondary Schools for this purpose. Youth Clubs may utilise school resources like playgrounds and sports equipment, libraries, music and art rooms and auditorium for co-scholastic and recreational activities like drama, debates, art, sports and games, music etc. for individual and inter personal growth. Utilize playing fields and libraries after normal school hours and during holidays etc. Eco Clubs may carry out activities to promote awareness and interest in environment, biodiversity, climate and local ecology, nutrition, health, sanitation and hygiene.

5.2 Cooking Competition

Organizing Cooking Competition for Mid-Day meal is one of the focus areas during 2019-20. Main objectives of organizing Cooking Competition are to motivate Cook-cum-Helpers by incentivizing the best recipes using the whole vegetables i.e. stems, leaves, peels etc.; to give emphasis on preparation of Mid-Day meal with locally available food articles as per the culturally accepted food habits; to promote community participation in the preparation of Mid-Day Meal; to associate the school children (one from primary classes and one from upper primary classes) as judges for the competition because they are the ultimate beneficiaries of Mid-Day Meal. In addition, nutrition experts may also be associated with the cooking competition. The winners may be suitably given prizes and formally felicitated.

The whole cooking competition may be very interactive, for creating interest and increased effectiveness. Discussions during the Cooking competition may be carried out among the cook-cum-Helpers, nutrition experts and children regarding the importance of green leafy vegetables, use of all parts of vegetable plants including stem, leaves, peels of vegetable (as sources of minerals and vitamins), pulses (as a source of good proteins) and double fortified salt (importance of iron and iodine in diet) etc. Discussions may also be arranged for cook cum helpers with the nutrition experts regarding food safety measures viz., washing vegetables before cutting them, cooking the meal in a container with lids on to prevent loss of vitamins and essential nutrients during the process of cooking. Professional photographs and videos should also be made of the competitions.

5.3 Flexi Funds:

It has been decided to give flexibility to the States and UTs to utilize, with the prior approval of MHRD, 5% of their Annual Work Plan & Budget for new interventions, provided they are not included under any other Central or UT Schemes and there is no overlapping of activities. The approved funding pattern between the Centre and the UTs under Mid Day Meal Scheme will also be followed for these 5% funds of Annual Work

Plan & Budget (AWP&B). Therefore, the States and UTs are required to make necessary budget provision for releasing their corresponding matching share.

The States and UTs need to submit their proposals for the new interventions to be undertaken with 5% flexibility, in their Annual Work Plan & Budget for consideration and approval of Programme Approval Board-Mid Day Meal (PAB-MDM). The activities proposed to be undertaken through the 5% flexi-funds shall not overlap the activities under the approved components of the scheme. They should rather aim at improving the effectiveness of the scheme by addressing the gaps, if any, such as supplementary nutrition over and above the existing provisions (including additional items), setting up of School Nutrition Gardens etc. These examples are illustrative in nature and not exhaustive. The States and UTs will ensure that 5% flexibility is not proposed for creation of capital assets such as construction of kitchen-cum-stores, dining halls, procurement/replacement of kitchen devices etc.

5.4 Use of Temples, Gurudwaras, Jails etc.

Temples, Gurudwaras, Jails etc. can be involved in Mid Day Meal Scheme. Temples, Gurudwaras have greater reach among community, this can help in wider publicity for Mid Day Meal Scheme by adopting some schools for providing meals, thereby facilitating enhanced sense of ownership of the Mid Day Meal Scheme among the local community.

5.5 Tithi Bhojan

“Tithi Bhojan” is an initiative started by the States and UTs with an aim to provide additional nutrition to children studying in schools. Under this program community provides full meal or additional items on special occasions such as festivals, anniversaries, birthdays, marriage, and days of national importance etc. It was emphasized that Tithi Bhojan is not a substitute to Mid-Day Meal and this only supplements or complements Mid Day Meal. Guidelines on Tithi Bhojan have already been issued by MHRD. The concept of Tithi Bhojan has been adopted by the States &

UTs of Assam (Sampriti Bhojan), Andhra Pradesh (Vindu Bhojanam), Dadra & Nagar Haveli (Tithi Bhojan), Daman & Diu (Tithi Bhojan), Gujarat (Tithi Bhojan), Haryana (Beti ka Janamdin), Karnataka (Shalegagi Naavu Neevu), Madhya Pradesh, Maharashtra (Sneh Bhojan), Chandigarh (Tithi Bhojan), Puducherry (Anna Dhanam), Punjab (Priti bhojan), Rajasthan (Utsav Bhoj), Tamil Nadu (Nal Virundhu) and Uttarakhand (Vishesh Bhoj).

The UT of Lakshadweep was advised to formalize such community participation programme and give it a suitable name.

6. Total Estimated Budget (2019-20)

The estimates for the AWP&B for 2019-20 under Mid Day Meal Scheme are as under: -

(Rs in Lakh)

S. No.	Particulars	Central Assistance	Minimum Mandatory UT Share	Total
1	Serving of MDM during regular school working days	98.05	0.00	98.05
2	Serving of MDM in Drought affected areas during summer vacations	0.00	0.00	0.00
3	Construction of Kitchen-cum-Store	0.00	0.00	0.00
4	Repair of kitchen-cum-stores	0.000	0.00	0.00
5	Procurement of Kitchen Devices (new)	0.00	0.00	0.00
6	Procurement of Kitchen Devices (Replacement)	0.00	0.00	0.00

7	Flexible funds for new interventions	0.55	0.00	0.55
Grand Total		98.60	0.00	98.60

The above estimates are calculated based on the following approved norms of the scheme: -

6.1 Components of the Scheme and norms of assistance

At present, the 100% recurring Central assistance is provided for cost of food grains, transportation of food grains from FCI depot to Schools and Management, Monitoring and Evaluation charges. 100% non-recurring Central assistance is provided for procurement/replacement of kitchen devices in schools. The Central Government also provides assistance for cooking cost, payment of honorarium to cook-cum-helpers and construction and repair of kitchen-cum-stores as per UTs Schedule of Rates, procurement/replacement of Kitchen Devices linked to enrolment in the school, flexi funds on sharing basis between Centre and States Government in the ratio of 60:40 for Non-NER UTs & Union Territories with legislatures and 90:10 for NER UTs including 3 Himalayan UTs and 100% for Union Territories without legislatures.

6.2 Food norms under the Scheme

S. No	Items	Quantity per day/child	
		Primary	Upper Primary
1.	Food grains	100 gms	150 gms
2.	Pulses	20 gms	30 gms
3.	Vegetables (leafy also)	50 gms	75 gms
4.	Oil & fat	5 gms	7.5 gms
5.	Salt & condiments	As per need	As per need

6.3 Cooking Cost: Cooking cost covers expenditure on pulses, vegetables, cooking oils, condiments, fuel etc. The amount of cooking cost is Rs. 4.35 and Rs. 6.51 for Primary and Upper Primary class children respectively w.e.f 01.04.2018. The cooking cost is increased annually linked to inflation index (CPI).

6.4 Engagement of Cook-cum-Helper (CCH) and Honorarium to them: One CCH can be engaged for up to 25 students, two CCHs for schools with 26 to 100 students and one additional CCH for every addition of up to 100 students. Each of them is entitled to a minimum honorarium of ₹1,000 per month. The UTs are however free to give more honorarium over and above the prescribed minimum to the CCHs from their own resources.

6.5 Transportation assistance: Transportation assistance in the 11 Special Category UTs (viz. Assam, Arunachal Pradesh, Himachal Pradesh, Jammu & Kashmir, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Uttarakhand and Tripura) is payable at par with the PDS rates prevalent in these States. For non-special category of States, the transportation assistance is at par with PDS rate subject to maximum amount of Rs.150 per quintal.

6.6 Management, Monitoring and Evaluation (MME): MME is provided @ 2.7 % of the total admissible recurring Central Assistance for cost of food grains, cooking cost, transport assistance and honorarium to Cook-cum-Helpers to each State and UT to ensure effective monitoring of the scheme by setting up of management structures at UT, District and Block levels. The balance 0.3% is provided for National Component.

6.7 Construction of Kitchen-cum-stores: Assistance is provided to the States and UTs on sharing basis for the construction of Kitchen-cum-Stores on the basis of plinth area norms and UT Schedule of Rates prevalent in the UT. Plinth area of 20 sq. meter has been prescribed in schools having enrolment of up to 100 children. For every addition of up to 100 children, additional 4 sq. meter plinth area is added.

6.8 Repair of Kitchen-cum-stores: Assistance of Rs.10000/- for the repair of kitchen-cum-stores constructed ten years ago on sharing basis between Centre and UTs.

6.9 Kitchen Devices: Assistance is provided on sharing basis between Centre and UTs for procurement/replacement of kitchen devices @ Rs.10000- Rs.25000 linked to enrolment as mentioned below:

Enrolment (No. of Children)	Unit Cost (In Rs.)
Up to 50	10,000
51-150	15,000
151-250	20,000
250 & above	25,000

6.10 Flexi fund for innovative interventions: Assistance is provided on sharing basis to the States and UTs @ 5% of their Annual Work Plan & Budget for taking up innovative interventions such as supplementary nutrition over and above the existing provisions (including additional items), setting up of kitchen gardens in schools etc. provided they are not included under any other Central or UT Schemes and there is no overlapping of activities. The States and UTs will ensure that 5% flexibility is not proposed for creation of capital assets such as construction of kitchen-cum-stores, dining halls, procurement/ replacement of kitchen devices etc., in their Annual Work Plan & Budget for new interventions.

7. Actual Releases by GOI during 2019-20

Against the above estimates, **Central Government shall provide to the UT Administration, Rs. 98.60 lakh as (100%) Central share.**

The recurring central assistance under the scheme is released in two installments in the ratio of 60:40. The first installment is bi-furcated in to two parts i.e. ad-hoc release and balance of first installment. The ad-hoc release is made @ 25% of the PAB approval for the number of children and working days in the month of April of each financial year in

order to ensure uninterrupted implementation of the scheme without asking for any information on the unspent balance as on 1st April of the Financial Year with the UT from the previous year's releases. The above release will be further guided by the following conditions:

- 7.1 UT should release/transfer the central share along with the UT Share for shareable components viz. cooking cost, honorarium to cook-cum-helpers to UT Implementing Agency within 15 days of its receipt in the UT Treasury.
- 7.2 All guidelines issued by MHRD regarding utilization of funds under the scheme will be followed.
- 7.3 The ad-hoc amount of installment has been released to the States and UTs during April-May, 2019.
- 7.4 As regards release of balance of first installment of recurring central assistance, the conditions to be fulfilled are as under:

The balance of 1st Installment 35% (60-25) for recurring central assistance would be released only after proposal for release of balance of first installment is received from UT Administration along with:

- 7.4.1 Utilization Certificate in the prescribed format (GFR 12-C) for the year 2018-19 duly counter-signed by Secretary of the Education Department or the Nodal Department for implementation of Mid Day Meal Scheme.
- 7.4.2 Component wise statement of expenditure during 2018-19 indicating the component wise opening balance as on 1st April of the Financial year, central assistance received, matching contribution by the UT against shareable components, total funds available with the UT and expenditure incurred during 2018-19 against each component.
- 7.4.3 Food grain Utilization Certificate for 2018-19 in the prescribed format indicating the allocation of food grain during 2018-19; Unutilized food grain with the UT as on 1st April, 2018 from last year's food grain allocation, Food grain lifted from Food Corporation of India (FCI), aggregate quantity of food grain consumed at

school level and balance food grain available as on 1st April, 2019, both for primary as well as upper primary classes.

7.4.4 Release of UT Share against the shareable components of ad-hoc release indicating the component wise unspent balance as on 01.04.2019; ad-hoc release during 2019-20; Matching contribution by the UT against shareable components and component wise expenditure incurred.

7.5 The 2nd instalment would be released only after:

7.5.1 Request letter is received from State/UT for release of 2nd installment.

7.5.2 Statement of expenditure indicating that 60% or more funds have been utilized against the funds made available (ad-hoc release, balance of first installment and unspent balance lying with the UT as on 01.04.2019). Expenditure statement should also indicate the release of Central share and UT share from previous installment to UT Implementing Agencies from Treasury.

7.5.3 Confirmation by the UT in the prescribed format that it has released the minimum mandatory UT Share against the shareable components viz. cooking cost and honorarium to Cook-cum-Helpers.

7.6 As regards, release of non-recurring central assistance, the Utilization Certificate in Form 12-C of General Financial Rules is required to be submitted by the UT for the previous release along with the confirmation of release of minimum mandatory share by the UT and physical and financial progress of the sanctioned units for construction of kitchen-cum-stores, procurement/replacement of kitchen devices and repair of ten years old kitchen-cum-stores. All procurement activities for kitchen devices, wherever possible, are to be carried out invariably through the GeM portal only.

7.7 The grant would be subject to the following conditions:

7.7.1 It shall be utilized for undertaking the activities proposed in the Annual Work Plan & Budget for the year 2019-20 and as approved by the Programme Approval Board-Mid Day Meal and Government of India on the basis of norms of expenditure.

- 7.7.2 The assets, if any, acquired wholly or substantially out of this grant, should not, without the prior sanction of Government of India be disposed off, encumbered or utilized for purposes other than those for which the grant has been sanctioned.
- 7.7.3 The grantee shall maintain a proper and separate account of expenditure incurred out of the grant and accounts so maintained shall be open to audit by the Comptroller & Auditor General of India or any authority deputed by him as per rules.
- 7.7.4 The UT Administration shall release their minimum mandatory share simultaneously to the implementing agencies.
- 7.7.5 The grantee shall furnish this Department with item wise statement of expenditure on quarterly basis and reports on the physical and financial progress in the prescribed formats. The grantee shall submit annual progress within one month of the close of financial year. The unspent balance, if any, shall be taken into account before funds of subsequent year are released.
- 7.7.6 The grantee shall follow strictly all the instructions issued by the Government of India from time to time with regard to the implementation of the scheme and funds earmarked for Special Component Plan for Scheduled Castes and Scheduled Tribes Sub Plan. Therefore, the funds are required to be further bifurcated into minor budget heads i.e. SCs and STs.
- 7.7.7 The accounts of the grantee shall be open to inspection by Comptroller & Auditor General of India (C&AG) under the provisions of CAG (DPC) Act, 1971 and the Internal Audit by the Principal Accounts Office, Ministry of Human Resource Development, Department of School Education & Literacy whenever grantee is called upon to do so.

8. Component wise Proposals and PAB-MDM Approvals

It may be noted that hot cooked mid-day meal shall be served to every child studying in class I to VIII, on all school days in all eligible schools.

8.1 Coverage of children

UT Administration has proposed to cover 4604 children in primary classes and 2280 children in upper primary classes on an average basis during 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved UT's proposals to cover 4604 children in primary classes and 2280 children in upper primary classes on an average basis during 2019-20.

8.2 Coverage of Working Days

UT Administration has proposed to serve MDM on 223 days in both primary classes and upper primary classes during 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of UT to serve MDM on 223 days in both primary classes and upper primary classes during 2019-20.

8.3 Cook-cum-Helpers(CCH)

UT Administration has proposed to engage 32 Cook-cum-Helpers at primary level and 78 Cook-cum-Helpers at upper primary level during 2019-20.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of UT to engage 32 Cook-cum-Helpers at primary level and 78 Cook-cum-Helpers at upper primary level during 2019-20.

8.4 Drought, If any

The UT Administration has not notified drought in any district.

8.5 Kitchen-cum-stores

UT Administration has not proposed any kitchen cum store during 2019-20. Kitchen cum stores in schools of UT of Lakshadweep are provided from UT budget.

8.6 Kitchen Devices

UT has not proposed any kitchen devices during 2019-20. Kitchen Devices in schools of UT of Lakshadweep are provided from UT budget.

8.7 Flexi Funds

8.7.1 School Nutrition Gardens

UT Administration has proposed to develop and maintain 11 School Nutrition Gardens at an estimated expenditure of Rs. 0.55 lakh as Central share.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of UT Administration to develop and maintain 11 School Nutrition Gardens at an estimated expenditure of Rs. 0.55 lakh as Central share. **The UT Administration will submit, within two months, list of schools including UDISE codes where School Nutrition Gardens are to be set up.** The UT Administration was advised to develop and sustain School Nutrition Gardens in all schools in the UT both in rural and urban areas for the benefit of all students up to class XII. The UT was further advised to refer to the guidelines issued by Ministry of Human Resource Development.

8.7.2 Supplementary Nutrition

UT has not submitted proposal for Supplementary Nutrition as UT Administration is already providing chicken, eggs, fish and fruits out of UT Budget. **A List of States that are providing additional nutrition items is attached at Appendix-II .**

8.8 Cooking Competitions

UT Administration was advised to organize cooking competitions at various levels i.e. Block level, District level and UT level for promoting variety menu. Under this, children may be included as the judges because they are the ones for whom the meal is being cooked. The expenditure for these activities may be met from MME component.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of UT for organizing cooking competitions at various levels with the funds available under MME.

8.9 Training of Cook-cum-Helpers

Comments of PAB: Following the discussions, PAB-MDM 2019-20 has been advised to UT Administration to ensure holding of training / Refresher course for Cook-cum-Helpers on various subject like Healthy & Nutritious meal, cleanliness and hygiene etc. with the convergence of Toruisme Department of UT Administration of Lakshadweep in FY 2019-20 with the funds available under MME.

8.10 Awareness generation activities

UT Administration has proposed to use publicity through print media and Nukkad natak, folk songs, rallies etc. for publicising the best practices in MDM.

Approval of PAB: Following the discussions, PAB-MDM approved the proposal of UT for carrying out various awareness generation activities during 2019-20 with the funds available under MME. The UT was also advised to prepare high quality videos, images, testimonial and to document best practices for uploading on 'Shagun' repository portal. Further, all States and UTs were informed during the PAB meetings of 'Samagra Shiksha' that a consolidated amount of Rs.25.00 lakh would be available for this purpose.

8.11 Monitoring: In addition to Automated Monitoring System (AMS) and other regular field visits, all States and UTs were informed during the PAB of 'Samagra Shiksha' that an audit of all schools would be carried out sometime from August to September, 2019 titled 'Shagunotsav'. This audit will include all aspects of MDM programme. Further all the reports from various persons as decided for 'Samagra Shiksha' will include issues pertaining to the Mid-Day Meal Scheme also.

9. Summary of PAB-MDM approvals for the year 2019-20

9.1. Summary of PAB-MDM approvals (Physical) for the year 2019-20

S. No.	Component	PAB Approvals for 2019-20
1	Schools	
1.1	Primary	17
1.2	Upper Primary	22
1.3	Special Training Centers	0
2	Children	
2.1	Primary	4604
2.2	Upper Primary	2280
2.3	Special Training Centers	0
3	Working Days	
3.1	Primary	223
3.2	Upper Primary	223
3.3	Special Training Centers	0
4	Cook-cum-Helpers	
4.1	Primary	32
4.2	Upper Primary	78
5	Serving of MDM in Drought affected areas during summer vacations	
5.1	Children (Pry)	0
5.2	Children (U Pry)	0
5.3	Working days	0
5.4	Cook-cum-helpers	0
6	Non Recurring	
6.1	Kitchen-cum-Stores	0
6.2	Repair of kitchen-cum-stores	0
6.3	Kitchen Devices	0
6.4	Kitchen Devices (Replacement)	0

6.5	Flexible funds for new interventions	
6.5.1	Supplementary Nutrition over and above existing provisions (including additional items already being provided by UT)	UT has not submitted proposal for Supplementary Nutrition as UT Administration is already providing chicken, eggs, fish and fruits out of UT Budget.
6.5.2	School Kitchen Gardens	11
6.5.3 Any other proposal	0

9.2. Summary of PAB-MDM approvals (Financial) for Assistance during the year 2019-20

The financial approvals of central assistance of Rs. **98.60** lakh has been done as per existing norms on the basis of physical approvals in para 8 by PAB-MDM for the year 2019-20. In case of revision of norms during the year, the calculations would accordingly be revised.

(Rs in Lakh)

S. No.	Particulars	Central Assistance	Minimum Mandatory UT Share	Total
1	Serving of MDM during regular school working days	98.05	0.00	98.05
2	Serving of MDM in Drought affected areas during summer vacations	0.00	0.00	0.00
3	Construction of Kitchen-cum-Store(s)	0.00	0.00	0.00
4	Repair of kitchen-cum-stores(s)	0.00	0.00	0.00

5	Procurement of Kitchen Devices (new)	0.00	0.00	0.00
6	Procurement of Kitchen Devices (Replacement)	0.00	0.00	0.00
7	Flexible funds for new interventions	0.55	0.00	0.55
Grand Total		98.60	0.00	98.60

Note: Detailed calculations made on the basis of approved cost norms are at Appendix-I.

10. The UT has committed to serve hot cooked Mid Day Meals to 4604 children in primary classes on 223 Working days and 2280 children in upper primary classes on 223 Working days. UT has also committed to engage 110 Cook-cum-Helpers. UT has committed for setting up of School Nutrition Garden in 11 schools, organizing cooking competitions, conducting Social Audit, coverage of 100% children under RBSK.

11. It was clarified that the quantification of resources is only an estimate for release of Central Assistance during 2019-20 under the MDM Scheme. The MDM Guidelines provide that every child attending an eligible institution is to be covered under the Scheme and shall be served mid-day meal on all school days. In case, the UT Administration finds that the average number of children availing mid-day meal and/or if the working days are more than the approved numbers by PAB-MDM, they may approach the Government of India at any time with justification for additional Central Assistance.

12. The UT is advised to disseminate the approvals of the resources to all the field functionaries in the UT and districts so as to enable all the eligible institutions to ensure that every child attending an eligible school must be served hot cooked mid day meals on all school days irrespective of the approvals of PAB-MDM.

The meeting ended with a vote of thanks to the Chair.

UT: LAKSHADWEEP

QUANTIFICATION OF CENTRAL ASSISTANCE FOR 2019-20**A. Food grains**

Sl. No.	Stage	No. of Children	Working days	Quantity (in MTs)
1	Primary (@ 100 gms per child per school day)	4604	223	102.66
2	U. Primary (@150 gms per child per school day)	2280	223	76.26
3	STC (@150 gms per child per school day)	--	--	--
4	Drought			
4.1	Primary	0	0	0
4.2	Upper Primary	0	0	0
PAB Approval – Total Foodgrains - A		6884		178.92

B. Serving of MDM during regular school working days – {(Cost of Food-grains, Cooking cost, Transport Assistance, Honorarium to cook-cum-helpers and Management Monitoring and Evaluation (MME)}

Sl. No.	Component/norm	Amount (Rs. in lakh)
1	2	3
Primary		
1	Cost of Food grains @ Rs. 3000 per MT for rice (4604 children x 223 days x 0.0001 MT rice x Rs 3000)	3.08
2	Cooking Cost - Rs. 4.35 per child per day	

2.1	Central Share @ Rs. 4.35 per child per day (4604 children x 223 days x Rs 4.35)	44.66
2.2	Minimum Mandatory UT Share	0.00
3	Transportation Cost @ Rs750 Per MT food grains (4604 children x 223 days x 0.0001 MT x Rs 750)	0.77
4	Honorarium for Cook-cum-Helper – Rs 1000 per month per CCH for 10 months	
4.1	Central Share - @ Rs 1000 for 10 months (32 CCH x Rs 1000 x 10 months)	3.20
4.2	Minimum Mandatory UT Share -	0.00
5	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	1.40
PAB Approval - Total Central Share for Primary		53.11
Upper Primary		
6	Cost of Food grains @ Rs 3000 per MT for rice (2280 children x 223 days x 0.00015 MT rice x Rs 3000)	2.29
7	Cooking Cost - Rs. 6.51 per child per day	
7.1	Central share @ Rs. 6.51 per child per day (2280 children x 223 days x Rs 6.51)	33.10
7.2	Minimum Mandatory UT Share	0.00
8	Transportation cost @ Rs750 Per MT food grains (2280 children x 223 days x 0.00015 MT rice x Rs 750)	0.57
9	Honorarium for cook cum Helper – Rs 1000 per month per CCH for 10 months	
9.1	Central Share - @ Rs 1000 for 10 months (78 CCH x Rs 1000 x 10 months)	7.80
9.2	UT Share -	0.00

10	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	1.18
PAB Approval - Total Central Share for Upper Primary		44.94
Special Training Centers		
11	Cost of Food grains	0.00
12	Cooking Cost	
12.1	Central share	0.00
12.2	Minimum Mandatory UT Share	0.00
13	Transportation cost	0.00
14	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation	0.00
PAB Approval - Total Central Share for STC		0.00
PAB Approval - Total of Central Share for serving of meals during regular school working days - B		98.05

C. Serving of MDM in Drought affected areas during summer vacations (If Proposed by UT)

– Not Applicable

Sl. No.	Component/norm	Amount (Rs. in lakh)
1	2	3
Primary		
1	Cost of Food grains	0.00
2	Cooking Cost	
2.1	Central Share	0.00
2.2	Minimum Mandatory UT Share	0.00
3	Transportation Cost	0.00
4	Honorarium for cook cum Helper	
4.1	Central Share -	0.00
4.2	UT Share -	0.00
5	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	0.00
PAB Approval - Total Central Share for Primary (Drought)		0.00
Upper Primary		
6	Cost of Food grains	0.00
7	Unit Cooking Cost-	
7.1	Central share	0.00
7.2	Minimum Mandatory UT Share	0.00
8	Transportation cost	0.00
9	Honorarium for Cook-cum-Helpers	

9.1	Central Share -	0.00
9.2	UT Share -	0.00
10	Management Monitoring and Evaluation (MME) @ 2.7% of i) Cost of food grains ii) Cooking cost (Central Share only) iii) Cost of transportation and iv) Honorarium to Cook-cum-Helpers (Central Share only)	0.00
PAB Approval -Total Central Share for Upper Primary (Drought)		0.00
PAB Approval - Total Central Share – for Serving of MDM in Drought affected areas during summer vacations - (C)		0.00

D. Non-recurring

Sl. No.	Component	Amount admissible (Rs in Lakh)
1	Kitchen-cum-store	
1.1	Central share -	0
1.2	Minimum Mandatory UT Share -	0
2	Repair of kitchen-cum-store	
2.1	Central share -	0
2.2	Minimum Mandatory UT Share -	0
3	Kitchen Devices (New)	
3.1	Central share -	0
3.2	Minimum Mandatory UT Share -	0
4	Kitchen Devices (Replacement)	
4.1	Central share –	0
4.2	Minimum Mandatory UT Share -	0
PAB Approval - Total Central Share - Non Recurring – (D)		0

E. Flexible funds for new interventions

(Rs. in lakh)

Component	Centre Share	Minimum Mandatory UT share	Total
Serving of MDM during regular school working days – from Table B	98.05	0.00	98.05
Serving of MDM in Drought affected areas during summer vacations– from Table C	0.00	0.00	0.00
Non- recurring– from Table D	0.00	0.00	0.00
Sub Total	98.05	0.00	98.05
Admissible Flexi Funds for new interventions as per sharing pattern (5% of Total Budget i.e. 5% of Rs 98.05 lakh)	4.90	0.00	4.90
PAB Approvals for flexible funds			
i) School Nutrition Gardens (11 SNG @ Rs 5000 each)	0.55	0.00	0.55
ii) Supplementary Nutrition	0.00	0.00	0.00
PAB Approval - Total Flexible fund - (E)	0.55	0.00	0.55

F. PAB Approval - Total Funds for 2019-20

(Rs. in lakh)

Component	Centre Share	Minimum Mandatory UT share	Total
Serving of MDM during regular school working days – (B)	98.05	0.00	98.05
Serving of MDM in Drought affected areas during summer vacations – (C)	0.00	0.00	0.00
Non- recurring – (D)	0.00	0.00	0.00
Flexi Funds for new interventions – (E)	0.55	0.00	0.55
Grand Total	98.60	0.00	98.60

Appendix -II

S.No.	States & UTs	Additional Nutritional Items provided by States & UTs	
		Additional Items	Frequency
1	2	3	4
1	Andhra Pradesh	Egg	5 days a week
2	Arunachal Pradesh	Nil	Nil
3	Assam	Nil	Nil
4	Bihar	Eggs/fruits	Once a week
5	Chhattisgarh	Nil	Nil
6	Goa	Nil	Nil
7	Gujarat	Milk (12 districts)	5 days a week
		Sukhdi	Once a week
8	Haryana	Flavored Milk	Thrice a week
9	Himachal Pradesh	Nil	Nil
10	Jammu & Kashmir	Nil	Nil
11	Jharkhand	Egg/Seasonal Fruit	Twice in a week
12	Karnataka	Milk	Five days a week
		Milk	Twice a week
13	Kerala	Egg/Banana	Once a week
		Milk	Thrice a week
14	Madhya Pradesh	Banana/Chikki/Soya Biscuit / Rajgira	Once a week
15	Maharashtra	Nil	Nil
16	Manipur	Nil	Nil
17	Meghalaya	Nil	Nil
18	Mizoram	Nil	Nil
19	Nagaland	Extra Vegetables	Twice a week
		Eggs	Twice a week
20	Odisha	Soya Chunks	Twice a week
		Sweet Kheer	Once a week
21	Punjab	Milk	6 days a week
		Seasonal fruits	Once a week
22	Rajasthan	Nil	Nil
23	Sikkim	Eggs/ Banana	5 days a week
		Boiled Potato	Once a week
24	Tamilnadu	Eggs	Thrice a week
		Eggs	Twice a week
25	Telangana	Milk and Fruits	Once a week each
26	Tripura	Egg/Fruits	Once a week
		Egg	Once in a week
27	Uttar Pradesh	Chicken (50 gm) in 11 districts	Once in a month
		Cheese in Uttar Dinajpur	Once in a week
28	Uttarakhand	Boiled Egg	Twice a week
		Ripe Banaa	Once a week
29	West Bengal	Nil	Nil
		Sukhadi	Twice a week
30	A&N islands	Lapsi & Sheera	Once a week
		Banana	Thrice a week
31	Chandigarh	Lapsi and Sukhdi	Once a week
		Milk (6 Schools pilot basis)	Daily
32	D&N Haveli	Eggs, fish, Chicken and fruits	Twice a week
		Milk	Daily
33	Daman & Diu	Sweet Payasam	Special occasions
		Eggs/ black chana	Twice a week
34	Delhi		
35	Lakshadweep		
36	Puducherry		

Source: AWP&B 2019-20

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