

**F.No.9-8/2020 MDM 2-1**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
**MDM Division**

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**Shastri Bhawan, New Delhi**  
**Dated 29<sup>th</sup> May, 2020**

**Subject: Minutes of the Meeting of Programme Approval Board (PAB) held on 19.02.2020 to consider the Annual Work Plan and Budget (AWP&B) of TSG-MDM, Ed.CIL – reg.**

The meeting of Programme Approval Board Mid-Day Meal was held on 19.02.2020 under the chairmanship of Secretary (SE&L) in Conference Room No.112, C-Wing, Shastri Bhawan, New Delhi to consider the Annual Work Plan & Budget 2020-21 of TSG-MDM, Ed.CIL.

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.

*VH*  
*28.5.2020*  
**(Ajay Kumar)**

**Under Secretary to the Govt. of India**  
**Tel. 011-23386169**

To

1. Shri Ajay Tirkey, Secretary, Ministry of Women & Child Development, A-Wing, 6<sup>th</sup> Floor, Shastri Bhawan, New Delhi.
2. Shri Heeralal Samariya, Secretary, Ministry of Labour, Shram Shakti Bhawan, New Delhi.
3. Shri R. Subrahmanyam, Secretary, Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi.
4. Shri Deepak Khandekar, Secretary, Ministry of Tribal Affairs, Shastri Bhawan, New Delhi.
5. Shri Parameswaranlyer, Secretary, Ministry of Drinking Water & Sanitation, 4<sup>th</sup> Floor, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi – 110003.

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6. Shri Pramod Kumar Das, Secretary, Ministry of Minority Affairs, 11<sup>th</sup> Floor, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi – 110003.
7. Ms. Shankuntala D. Gamlin, Secretary, Department of Disability Affairs, 11<sup>th</sup> Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi – 110003.
8. Dr. Satbir Bedi, Chairperson, NCTE, Hans Bhawan, Wing-II, 1 Bahadur Shah Zafar Marg, New Delhi – 110002.
9. Dr. Prem Singh, Advisor (HRD), NITI Aayog, Yojana Bhawan, New Delhi.
10. Shri Harshit Mishra, Dy. Adviser (HRD), NITI Aayog, Yojana Bhawan, New Delhi.
11. Prof. Hrushikesh Senapaty, Director, NCERT, New Delhi – 110016.
12. Prof. N. V. Varghese, Vice Chancellor, NIEPA, New Delhi.
13. Shri Nageshwar Rao, Vice Chancellor, IGNOU, Maidan Garhi, New Delhi.
14. Ms. Rupali Banerjee, Member Secretary, NCPDR, 5<sup>th</sup> Floor, Chanderlok Building, Janpath, New Delhi – 110001.
15. Shri Saba Akhar, Scientist (Technical), NIC, MHRD.
16. Shri Manoj Kumar, Chairman and Managing Director, TSG, Ed. CIL.
17. Shri P. K. S. Shisodia, Project Manager, TSG-MDM, Ed. CIL.

Copy for information to:

1. PPS to Secy (SE&L)
2. PS to JS (Inst.)
3. PS to JS (EE.I)
4. PS to JS&FA
5. PS to EA
6. PS to DDG (Statistics), DSEL
7. All Dir/DS in MDM Bureau
8. All USs in MDM Bureau
9. All Sections of MDM Bureau
10. NIC, MHRD
11. Guard File.

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**Minutes of the meeting of Programme Approval Board-Mid Day Meal (PAB-MDM) held on 19.02.2020 to consider and approve the Annual Work Plan & Budget, 2020-21 of Technical Support Group-Mid Day Meal (TSG-MDM), Ed.CIL (India) Limited**

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The meeting of the Programme Approval Board-Mid Day Meal (PAB-MDM) was held on 19<sup>th</sup> February, 2020 in New Delhi under the chairmanship of Secretary (SE&L) to consider the Annual Work Plan and Budget (AWP&B) 2020-21 of Technical Support Group-Mid Day Meal (TSG-MDM), Ed.CIL (India) Limited, NOIDA . The list of participants in the meeting is given at **Annexure-I**.

Secretary (SE&L) welcomed the participants in the meeting. The Project Manager, Technical Support Group-Mid Day Meal (TSG-MDM), Ed.CIL (India) Limited made a presentation on the performance of component wise activities approved during 2019-20 for Management Support Services(MSS) under Mid Day Meal Scheme (MDMS) for the Bureau and proposal for 2020-21.

The PAB-MDM reviewed the status of funds released by MHRD and utilized by the TSG-MDM during 2019-20 as given below:

S. No.	Particulars	Rs. In Lakhs
1.	Pending liabilities of previous years (2018-19) as on 01.04.2019	12.33
2.	Funds released during F.Y. 2019-20 <ul style="list-style-type: none"> <li>• Sanction No. F.No.11-4/2013-Desk (MDM) dated 28.06.2019</li> <li>• Sanction No. F.No.11-4/2013-Desk (MDM) dated 22.08.2019</li> <li>• Sanction No. F.No.11-4/2013-Desk (MDM) dated 23.12.2019</li> </ul>	135.00 185.00 150.00
3.	Net Funds made available by MHRD during FY 2019-20	457.67
4.	Expenditure incurred in F.Y.2019-20 during period from 01.04.2018 to 31.12.2019	487.28
5.	Pending liabilities as on 01.01.2020	29.61

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### PAB Approvals for 2020-21:

After detailed discussions on various components of the Annual Work Plan & Budget 2020-21 of TSG-MDM, Ed.CIL (India) Limited, the following decisions were taken by PAB-MDM

- i. The budget estimates of Rs. **997.21** lakh was approved as per details at **Annexure-II** under the Annual Work Plan & Budget 2020-21 of TSG-MDM, against the proposal for Rs. 1213.61 lakh.
- ii. Funds would be released to EdCIL for the approved activities for TSG-MDM in 2020-21 after adjustment of opening balance as on 01.04.2020 in respect of TSG-MDM in accordance with the UCs furnished by EdCIL and GFR 2017.
- iii. Continuation of total existing sanctioned strength of 16 consultants (including 6 Young Professionals) and of 26 Support Staff under TSG-MDM for the financial year 2020-21 was approved. However, an appraisal of all incumbent Young professionals and Consultants may be done and only those who are found to have made very good contribution may be continued further. Thereafter, the vacant posts so created after review of incumbent Young Professionals and Consultants may be filled up through open advertisement.
- iv. The proposal of EdCIL for retaining the existing office premises with a total area of 4988 sq. ft. for TSG-MDM on 6<sup>th</sup> Floor, Vijaya Building, Barakhamba Road, New Delhi, during the FY 2020-21 on existing monthly rent and applicable taxes, was approved. However, TSG-MDM is advised to explore alternate premises at lower rental liability from the next year.
- v. A financial ceiling of Rs 8 lakh for Joint Review Mission for each State, Rs 10 lakh for Regional workshop, Rs 6 lakh for National workshop may be adhered to. Tours and travels of TSG consultants and staff may be done according to their entitlements, as per the approval accorded by MHRD.
- vi. For operational requirement of the scheme, approval was given to TSG-MDM for hiring of vehicles for official use for the year 2020-21 on the same pattern as earlier. However, efforts shall be made to reduce overall expenditure on vehicles.
- vii. EdCIL will incur expenditure in line with its bye-laws / rules / procedures and in conformity with GFR, 2017, on the activities for which expenditure has been approved by the PAB, in AWP&B.
- viii. Vacant posts of Consultants may be filled, through open / newspaper Advertisement, by EdCIL.
- ix. It was decided that the deployment of Consultant / Sr. Consultant / Chief Consultant shall be revised for their optimum utilization by MHRD.
- x. Inter-component transfer of funds up to 10% with the approval of Bureau Head within the overall limit of total approved budget estimate was approved.

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- xi. The subject expertise of the consultants may be reviewed for upgradation of knowledge through training and capacity building.
- xii. All procurement will be undertaken through GeM portal. In case of non-availability of the same for an item of procurement, e-procurement method as per GFR, 2017 will be followed by the EdCIL, for the purpose of procurement of security services, house-keeping services, stationery purchases, vehicle hiring, purchase of office equipments, stationery procurement, procurement of IT equipment etc.
- xiii. Renewal of Service Agreement between Ministry of Human Resources Development and Ed.CIL (India) Limited for Management Support Services (MSS) under Mid Day Meal Scheme during 2020-21 on similar terms & conditions under the agreement of 2019-20 was approved.
- xiv. All the estimates are subject to actual expenditure within the approved ceiling and audit by C&AG.
- xv. TSG-MDM will observe austerity measures while incurring expenditure on various items including Administrative and Office expenses as per the Financial Management Guidelines / instruction issued by Ministry of Finance or MHRD from time to time.

The meeting ended with vote of thanks to the chair.

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Annexure - I

LIST OF PARTICIPANTS

Sl. No.	Name & Designation
1.	Shri Amit Khare, Secretary, Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
2.	Shri Ram Chandra Meena, Joint Secretary (EE-1), Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
3.	Shri Sachin Sinha, Joint Secretary (AE), Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
4.	Smt. Dharshana M Dabral, JS & FA, Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
5.	Shri Vijaya Bhaskar Gurala, Director, Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
6.	Shri Worthing MC, Deputy Secretary, Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
7.	Shri Ajay Kumar, Under Secretary, Department of School Education & Literacy, Ministry of Human Resource Development, Government of India
8.	Shri Manoj Kumar, CMD, Ed.CIL (India) Limited, NOIDA
9.	Dr. K.L. Sarkar, Executive Director (CP), Ed.CIL (India) Limited, NOIDA
10.	Shri K.P.S. Shishodia, DGM/Project Manager, TSG-MDM, Ed.CIL (India) Limited, NOIDA

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Annexure-II

**Component wise allocation of funds for F.Y. 2020-21 for TSG-MDM**

S. No.	Component	Allocation (Rs in lakh)
1	Consultants' Fee/Salary & Allowances	250.00
2	National / Regional Workshops/ seminars & other meetings	70.00
3	Joint Review Missions in 5 States	40.00
4	Research / Evaluation study related activities	40.00
5	Testing of food quality and complaints monitoring etc.	100.00
6	Field visits etc. (80 @ Rs.25,000 each)	20.00
7	Administrative Expenses & Utilities etc.	75.00
8	Publicity on MDM Scheme	40.00
9	Others Contingent expenditure (including resource persons / expert's / volunteers fee / honorarium etc. On lump sum basis) etc.	50.00
	<b>Sub Total (S. No. 1 to 9)</b>	<b>685.00</b>
10	Ed.CIL Overheads & Margin @ 11% on S. No. 1 to 9 above	75.35
	<b>Sub Total</b>	<b>760.35</b>
	GST @ 18% as per GOI norms	136.86
11	Office building Rental Charges	80.00
12	Building Maintenance	20.00
	<b>Grand Total</b>	<b>997.21</b>

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