

**F.No. 13-1/2017 MDM 2-1**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
**MDM Division**

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**Shastri Bhawan, New Delhi**  
**Dated : 28<sup>th</sup> December, 2017**

To,

Shri Krishan Kumar,  
Secretary (School Education),  
Room No. 226, 2<sup>nd</sup> Floor,  
Mini Secretariat, Sector – 9,  
Chandigarh

**Subject: Visit of Joint Review Mission (JRM) to the State of Punjab during 22<sup>nd</sup> - 29<sup>th</sup> January, 2018 – reg.**

Sir,

I am directed to inform you that the 10<sup>th</sup> Joint Review Mission (JRM) will be visiting Punjab during 22<sup>nd</sup> to 29<sup>th</sup> January 2018. The JRM will cover two districts Roop Nagar and another district selected by State Government. The JRM will be led by Dr Neelam Khetarpaul, Ex. Dean, Prof. & Head (Food & Nutrition), COHS, CCS, HAU, Hisar, Haryana. The other members of the team will be:

- I. Shri G. Vijaya Bhaskar, Director (MDM), MHRD, Govt. of India - Member
- II. Dr. Sudha Katyal, Professor (HDFR) & Principal, Govt. College of Home Science, Chandigarh - Member
- III. Shri Prashant Goel, Director General, School Education, Govt. of Punjab. - Member
- IV. Representative of UNICEF.-Member
- V. Shri K K Sharma, Senior Consultant (Finance) TSG-MDM.- Member
- VI. Dr. Anindita Shukla, Senior Consultant (Food & Nutrition)TSG-MDM.- Member

Dr. Sarita Verma, Ms. Priyanka Godara, Ms Prachi, & Ms. Jasleen will be the Research Assistants for the Mission.

2. The boarding, lodging and transportation arrangements for the Team members during the visit of the JRM have to be arranged by the State Government. Each of the non-official members of the Team should also be paid honorarium of Rs. 2000/- each per day. The Research Assistants will get Rs. 1000/- each per day.

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3. Ed.CIL (India) Ltd. would be reimbursing the cost of boarding, lodging and transportation arrangements as well as the honorarium paid to the non-official Members on receipt of bills and vouchers, duly verified from State.
4. It is, therefore, requested to kindly depute a senior level official who is well-versed with the implementation of the scheme to accompany the Team and also facilitate the visits of the Team to the various institutions in the State.
5. It is also requested to kindly intimate the arrangements made and also the name of the official who has been deputed for facilitating the arrangements for the visit of the team to the State.
6. The TORs for the JRM are enclosed at Annexure - I for ready reference.

Yours faithfully,



(G. Vijaya Bhaskar)  
Director(MDM)

Tel: 011 2338 8641

Email: vbgurala.edu@gov.in

Encl: As above

**Copy to:**

1. Dr Neelam Khetarpaul, Ex Dean COHS, Prof & Dean (Food & Nutrition) CCS, HAU, Hisar, Haryana
2. Dr. Dr. Sudha Katyal, Professor (HDFR) & Principal, Govt. College of Home Science Sector 10, Chandigarh.
3. Shri G. Vijaya Bhaskar, Director(MDM), MHRD, Govt. of India
4. Shri Prashant Goel, Director General, School Education, Govt. of Punjab
5. Dr. Yasmin Ali Haque, Country Representative, UNICEF with the request to nominate member for the JRM.
6. Shri K K Sharma, Senior Consultant, TSG-MDM to coordinate with the State and JRM team for the visit.
7. Dr. Anindita Shukla , Senior Consultant, TSG-MDM.
8. Dr. Sarita Verma, Ms Priyanka Godara, Ms Prachi, & Ms. Jasleen will be the Research Assistants.
9. PPS to SS (SE), Department of School Education & Literacy, MHRD
10. PA to JS (EE.1), Department of School Education & Literacy, MHRD
11. PM, TSG-MDM, Edcil for making necessary arrangements for travelling of JRM team from their respective headquarters to the State headquarter and back.



The Terms of Reference for Joint Review Mission:

- I. Review the fund flow from State to Schools/implementing agencies.
- II. Review the coverage of the Scheme
- III. Review the availability of Management Structure at State, District, Block level
- IV. Review the delivery mechanism of food grains from State to Schools
- V. Review the smooth implementation of the Scheme with particular reference to Interruptions.
- VI. Review the Creation of Capital Assets
- VII. Construction of Kitchen-cum-stores
- VIII. Procurement/Replacement of Kitchen Devices
- IX. Review the involvement of NGO's/Trust/Centralized kitchens in the Scheme
- X. Review the payment of Cost of Food grains to Food Corporation of India
- XI. Review the convening the meetings of District Level Committee under Chairpersonship of senior most Member of Parliament.(Lok Sabha)
- XII. Review the Management Information System (MIS)
- XIII. Review the implementation of Automated Monitoring System
- XIV. Convergence with Rastriya Bal SwasthyaKaryakram for health check-up, supplementation of micronutrients under WIFS & deworming medicine under National deworming day and health checkups and supply of spectacles to children suffering from refractive errors.
- XV. Review the following
  - a. Operationalization of Mid-Day Meal Rules, 2015
  - b. Dissemination of Food Safety Guidelines up to District, Block and School
  - c. Enrolment of children and Cook-cum-Helpers under Aadhaar
  - d. Payment of Honorarium to Cook-cum-Helpers
  - e. System of Storage food grains and other ingredients
  - f. Role of Teachers in Mid-Day Meal Scheme.
  - g. Tasting of MDM by Teacher, Parents and Community.
  - h. Testing of meals
  - i. Involvement of Community
  - j. Bank Account of Cook-cum-helpers
  - k. Awareness of the Scheme
  - l. Contingency Plan

Terms of Reference for Nutritional aspects:

- I. To assess the anthropometric measurements of a sample of children availing MDM
- II. Height ii. Weight iii. Mid arm Circumference
- III. To Calculate the Body Mass Index (BMI) on the basis of measurement of height and weight.
- IV. To identify the children who are undernourished and over nourished.
- V. To review the quality and quantity of the served MDM.
- VI. To review the satisfaction of the children parents and community on the served meal under MDM in respect of quality and quantity.
- VII. To suggest some nutritionally balanced region specific recipes