

**F. No. 13-9/2014-MDM 2-1**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
**MDM Division**  
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Shastri Bhavan, New Delhi  
Dated the 10<sup>th</sup> November, 2015

To,

Principal Secretaries / Secretaries of Education Department of Governments of Chhattisgarh, Haryana, Jammu & Kashmir, Karnataka, Kerala and Sikkim.

**Subject: Visit of 8<sup>th</sup> Joint Review Mission for Mid Day Meal Scheme during 27<sup>th</sup> November – 8<sup>th</sup> December, 2015 - reg.**

Sir / Madam,

This is to apprise that Mid Day Meal Scheme is the largest school feeding programme in the world reaching out to about 10.22 crores of children in about 11.56 lakhs Government and Government Aided elementary schools including Madrasas and Maqtabas supported under Sarva Shiksha Abhiyan. A programme of such a large scale and magnitude of Mid Day Meal requires close monitoring and evaluation at all levels.

2. I am directed to say that Ministry of Human Resource Development has decided to review the implementation of the programme in all its aspects as per the defined Terms of Reference (copy enclosed) through Joint Review Mission headed by **Ms. Veena S. Rao, former Secretary, Government of India**. The Joint Review Mission would visit 6 States viz. Chhattisgarh, Haryana, Jammu & Kashmir, Karnataka, Kerala and Sikkim for a period of 9 days during November, 2015. The JRM will consist of 12 members including the Mission Leader. A team of 2 members will visit each State. The members to be a mix of generalists and experts and State-wise composition of the members of the JRM are as under:

1.	Mrs. Veena S. Rao, IAS, former Secretary , Government of India, Mission Leader	Mission Leader	Karnataka
2.	Dr. A. Laxmaiah, Scientist, National Institute of Nutrition, Hyderabad	Member	
3.	Dr. Veena Shatrughna, Advisor in Supreme Court Commissioner	Member	Haryana
4.	Shri R. K. Sharma, Chief Commissioner, Excise & Custom, Kolkata	Member	
5.	Dr. Sandhya Shanghai, Associate Professor, NCERT	Member	Kerala
6.	Ms. Amirthaveni Subramanian, Professor, College of Home Science, Avinashlingam Institute of Home Science and Higher Education for Women, Coimbatore	Member	
7.	Shri C. R. Biswal, former ACS & Principal Secretary,	Member	Chhattisgarh

	Education, Government of Andhra Pradesh		
8.	Prof. K. K. Khare, RIE, Bhopal	Member	
9.	Prof. Veena Gupta, former Associate Professor, NUEPA	Member	Jammu & Kashmir
10.	Dr. J. H. Panwal, Joint Technical Advisor, MoWCD	Member	
11.	Shri Sunil Verma, Former Deputy CAG	Member	
12.	Ms. Santosh Jain Passi, Public Health & Nutrition Expert, NIHFW, Delhi	Member	Sikkim

3. The total duration of the JRM would be 9 days with following break up

- i) One day for national level briefing meeting,
- ii) Four days for field visits
- iii) Two days for report writing and presentation to the State Government; and
- iv) Two days for national level report writing and presentation

4. The JRM will visit to States during 30<sup>th</sup> November to 5<sup>th</sup> December, 2015 and on the last day of the visit the Mission will submit the report to the State Government. **The briefing meeting to the members of the JRM by MHRD would be held on 27<sup>th</sup> November, 2015 at India Habitat Center, New Delhi.** The members of the JRM will reach to the respective States before 30<sup>th</sup> November, 2015 for field visit. The tour programme of the members would be communicated to the State Government in due course of time. The members of the JRM would reassemble at Delhi on 6<sup>th</sup> December, 2015 (evening) for preparation of the national level report and sharing of the findings / highlights of the JRM report to the Secretary, Department of School Education & Literacy, Ministry of HRD on 8<sup>th</sup> December, 2015.

5. The necessary arrangements for the members of the Joint Review Mission for accommodation, food and transport during the visit to State / District / school shall be made by the respective State Government. The expenditure on Joint Review Mission would be incurred by the respective State Government and the same would be reimbursed by the GOI after receiving the duly verified bills and vouchers from the respective States.

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6. The Central Government will provide air (economy class) / train tickets to the members of the JRM from their place of stay to the respective State and back through Project Manager, TSG-MDM, Ed.CIL(India) Limited after receiving the itinerary from the Mission Leader / respective Members as per Government of India Rules. The professional fees @ Rs. 2000/- per day to each member would also be provided by the Project Manager, TSG-MDM, Ed.CIL (India) Limited.

7. This Department would also request the State Governments for extending necessary cooperation to the members of the JRM during their visit and provide relevant documents / records as per the demand of the members of the JRM.

Yours faithfully,

**Sd/-**

(Gaya Prasad)

Director(MDM)

Tel: 011-23384253

**Copy to:**

- i) Mrs. Veena S. Rao, Former Secretary, Government of India, Mission Leader, Joint Review Mission, Mid Day Meal Scheme, Ministry of HRD, Government of India.
- ii) All the members of the Joint Review Mission (By Name)
- iii) Director of Mid Day Meal Scheme in Chhattisgarh, Haryana, Jammu & Kashmir, Karnataka, Kerala and Sikkim
- iv) Sr. PPS to Secretary(SE&L), Ministry of HRD
- v) PPS to JS(EE.I), Ministry of HRD
- vi) Shri Vijay K. Vaid, Project Manager, TSG-MDM, Ed.CIL (India) Limited for information and necessary action.

**Mid Day Meal Scheme**  
**Terms of Reference of the Joint Review Mission**

**Part - I**

- i) Review the system of fund flow from State Government to Schools/cooking agency and the time taken in this process.
- ii) Review the management and monitoring of the scheme from State to School level.
- iii) Review the implementation of the scheme with reference to availability of foodgrains, quality of MDM, regularity in serving MDM as per approved norms and mode of cooking.
- iv) Role of Teachers.
- v) Convergence with School Health Programme (SHP) for supplementation of micronutrients and health checkups and supply of spectacles to children suffering from refractive errors.
- vi) Creation of capital assets through kitchen-cum-store/kitchen devices
- vii) Appointment of Cook-cum-Helpers for preparation and serving of meal to the children.
- viii) Availability of dedicated staff for MDM at various levels.
- ix) Review the maintenance of records at the level of school/cooking agency.
- x) Review the availability of infrastructure, its adequacy and source of funding.
- xi) Review of payment of cost of foodgrains to FCI by the districts.
- xii) Review the involvement of NGOs/Trust Centralized kitchens by States/UTs Government in implementation of the Scheme.
- xiii) Management Information System (MIS) from school to block, district and State Level to collect the information and disseminate it to other stakeholders.
- xiv) Assess the involvement of Community' in implementation of MDM scheme
- xv) Review of status of MIS integration with IVRS for monitoring of the Scheme.
- xvi) Give suggestions for improvement in the implementation of the programme.
- xvii) Review of the status of tasting of the meal by at least one teacher.
- xviii) Review of status of Safe storage and proper supply of ingredients to schools.
- xix) Review of status of awareness about Mid-Day Meal Scheme.
- xx) Review of status of convening of Monitoring Committee under the Chairmanship of Member of Parliament.

- xxi) Review of the convening of regular review meetings at District level.
- xxii) Review of the status of testing of food samples by reputed institute.
- xxiii) Review of the status of Emergency Medical Plan.

Part – II

**Assessment of Nutritional Status**

- i) To measure the anthropometric measurements of a sample of children availing MDM
  - Height
  - Weight
  - Mid arm Circumference.
- ii) To calculate the Body Mass Index (BMI) on the basis of measurement of height and weight.
- iii) To identify the children who are undernourished and over nourished.
- iv) To assess the pattern of food provided in the visited schools under MDM.
- v) To review the quality and quantity of the served MDM.
- vi) To review the satisfaction of the children parents and community on the served meal under MDM in respect of quality and quantity.
- vii) To suggest some nutritionally balance region specific recipes.
- viii) To assess the ways for better convergence with School Health Programme (Rashtriya Bal Swasthya Karyakaram)

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