



MID DAY MEAL SCHEME

*Pre-requisite steps for submission of AWP & Budget for the year 2016-17
&
Preparation of Annual Work Plan & Budget - 2016-2017*



**Department of School Education & Literacy
Ministry of Human Resource Development
Government of India**

Pre requisite steps- Submission of AWP& B Plan



- 1) *Plan should be approved by State Steering cum Monitoring Committee (SSMC).*
- 2) *Release of funds through e-transfer from State / District to at least 50% schools.*
- 3) *100% payment of cost of food grains shall be made to FCI up to previous month of PAB meeting. 100% clearance of pending bills of previous years, if any.*
- 4) *100% payment of honorarium shall be made to cook-cum-helpers on monthly basis up to the previous month of the PAB meeting through e-transfer to their bank accounts.*
- 5) *Annual and Monthly data entry for the FY 2015-16 should be completed up to the previous month of the PAB meeting.*
- 6) *Emergency Medical Plan should be in place on the lines of the contingency plan of Odisha, which has already been shared with all States/UTs.*

- 1) *Plan should also be submitted through MDM-MIS portal.*
- 2) *Action taken note on commitments given by the State Govt. during PAB Meeting of 2015-16.*
- 3) *Action taken note on findings of reports of Monitoring Institute.*
- 4) *Action plan for the testing of food samples, Number of food samples tested by accredited labs and findings .*
- 5) *Separate and detailed MME plan e.g. setting up of management structure, engagement of manpower, capacity building programme etc.*
- 6) *Plan should be submitted duly signed by the Pr. Secretary / Secretary of the State/UT within the scheduled date.*

WRITE UP PORTION



State and District

The write up portion consist of brief history, process of plan formulation, fund flow system, food grain management, system of payment of honorarium to cook-cum-helpers, best practices followed in the State, Grievance Redressal Mechanism, community participation, etc.

The States/UTs are requested to submit the plan with detailed write up.

Serial number wise items of Write up portion

1: Introduction

- 1.1 Brief History
- 1.2 Management Structure
- 1.3 Process of Plan Formulation. (refer the Guidelines Issued)

2: Description and assessment of the programme implemented in the current year (2015-16) and proposal for next year (2016-17) with reference to:

- 2.1 Regularity and wholesomeness of mid - day meals; reasons for programme interruptions and planning to minimize them.



2.2 Details about weekly Menu - (2.2.1 - 2.2.6)

Weekly Menu – Day wise, Additional Food items provided (fruits/milk/any other items), if any. Usage of Double Fortified Salt, At what level menu is being decided / fixed , Provision of local variation in the menu, Timings for serving of Mid day meal at school level.

S. N.	WEEK DAY	MENU
1	Monday	Chapati - Vegetable & Dal
2	Tuesday	Dal, Vegetable / Rice
3	Wednesday	Chapati- Dal
4	Thursday	Khichdi (Dal,Rice,Vegetable etc)
5	Friday	Chapati- Dal
6	Saturday	Chapati- Vegetable Mixed
Special Menu Once A Week on Local Demand & Seasonal Fruits Once A Week		

2.3 Food Grain Management - (2.3.1 - 2.3.7)

Timeframe for lifting, District wise lifting calendar of food grains, System for ensuring lifting of FAQ food grains (Joint inspections at the time of lifting etc.), Transportation and distribution, Whether unspent balance of food grains with the schools is adjusted from the allocation of the respective schools, Number of schools receiving food grains at doorstep of school, Storage facility at different levels, Challenges faced and plan to overcome.



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➤ **2.4 Payment of cost of food grains to FCI. (2.4.1 - 2.4.5)**

- System for payment of cost of food grains to FCI,
- Status of pending bills of FCI of the previous year.
- Status of monthly meetings by the State Nodal Officer with the FCI.
- The process of reconciliation of payment with the concerned offices of FC
- Relevant issues regarding payment to FCI.



➤ **2.5 Fund Flow Mechanism - (2.5.1 - 2.5.3)**

- Mode of release of funds at different levels, (e-transfer of funds directly from State to School/implementing agency)
- Dates when the fund released to State Authority / Directorate / District / Block / Gram Panchayat and finally to the Cooking Agency / School.
- Reasons for delay in release of funds at different levels.



2.6 Cook-cum-helpers (2.6.1 - 2.6.8)

- System & mode of payment of honorarium to cook-cum-helpers and implementing agencies.
- Rate of honorarium to cook-cum-helpers,
- Number of cook-cum-helpers having bank accounts,
- Payment of honorarium to cook-cum-helpers through their bank accounts,
- The details of cook-cum-helpers like eligibility as per norms, approval of cook-cum-helpers, engaged and the strategy to fill the gap (if any)
- Provisions for health check-ups of Cook-cum-Helpers,
- Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.
- Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens.



2.7 Procurement and storage of cooking ingredients and condiments. (2.7.1 - 2.7.3)

- System for procuring (good quality Agmark / FPO) pulses, vegetables including leafy ones, salt, condiments, etc. and other commodities.
- Whether FIFO method has been adopted in usage of pulses and condiments etc. or not.
- Arrangements for safe storage of ingredients and condiments in kitchens.

2.8 System for cooking, serving and supervising mid-day meals in the school and measures to prevent any untoward happening

- **2.9 Mode of cooking of Mid day Meals – LPG, Smokeless Chulha , firewood & others**
- **2.10 Kitchen-cum-stores. (2.10.1 - 2.10.6)**
 - Procedure and status of construction of kitchen-cum-store,
 - The reasons for slow pace construction of kitchen cum stores, if applicable
 - Whether any standardized model of kitchen cum stores is used for construction.
 - Details of the construction agency and role of community in this work.
 - Kitchen cum stores constructed through convergence, if any
 - Progress of construction of kitchen-cum-stores during this year and target for the next year.
- **2.11 Kitchen Devices (2.11.1 - 2.11.3)**
 - Procedure of procurement of kitchen devices from funds released under the Mid Day Meal Programme
 - Procedure of procurement of kitchen devices from funds released under the other sources.
 - Availability of eating plates. Source of funding of eating plates



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- **2.12 Capacity building and training (2.12.1 - 2.12.3)**
 - Details of the training programme conducted for cook-cum-helpers, State level officials, SMC members, school teachers and others stakeholders
 - Details about Modules used for training, Master Trainers, Venues etc.
 - Targets for the next year.

- **2.13 Management Information System at School, Block, District and State level and its details. (2.13.1 - 2.13.5)**
 - Procedure followed for data entry into MDM-MIS Web portal
 - Level (State/ District/ Block/ School) at which data entry is made.
 - Availability of manpower for web based MIS
 - Mechanism for ensuring timely data entry and quality of data
 - Whether MIS data is being used for monitoring purpose and details thereof.

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- **2.14 Systems to ensure transparency, accountability and openness in all aspects of programme implementation, (2.14.1 - 2.14.5)**
 - Display of logo, entitlement of children and other information at a prominent visible place in school
 - Dissemination of information through MDM website
 - Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register,
 - Tasting of meals by community members,
 - Conducting Social Audit

 - **2.15 Measures taken to rectify (2.15.1 - 2.15.5)**
 - Inter-district low and uneven utilization of food grains and cooking cost
 - Intra-district mismatch in utilization of food grains and cooking cost.
 - Delay in delivering cooking cost at school level.
 - Delay in payment to FCI
 - Mismatch of data reported through various sources (QPR, AWP& B, MIS etc)

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- **2.16 Details of Evaluation studies conducted by State/UTs and summary of its findings.**

- **2.17 Write up on best/ innovative practices followed in the State.**

- **2.18 Untoward incidents (2.18.1 - 2.18.5)**
 - **Instances of unhygienic food served, children falling ill**
 - **Sub-standard supplies,**
 - **Diversion/ misuse of resources,**
 - **Social discrimination**
 - **Action taken and safety measures adopted to avoid recurrence of such incidents.**

➤ 2.19 Quality of food (2.19.1 - 2.19.5)

- System of Tasting of food by teachers/community. Maintenance of tasting register at school level.
- Testing of food sample by any reputed labs for the presence of nutrients and presence of microbes, if any, as per norms of Mid-Day Meals.
- Engagement of NABL labs for the testing of Meals
- Details of protocol for testing of meals, frequency of lifting and testing of samples
- Details of samples taken for testing and the results



2.20 Involvement of NGOs / Trusts

(2.20.1 - 2.20.5)



- Engagement of NGOs/ Trusts for serving of MDM through centralized kitchen.
- Whether NGOs/ Trusts are serving meal in rural areas
- Maximum distance and time taken for delivery of food from centralized kitchen
- Measures taken to ensure delivery of hot cooked meals to schools
- Responsibility of receiving cooked meals at the schools from the centralized kitchens.
- Whether the containers are sealed at the time of supply of meals to schools,
- Tentative time of delivery of meals at schools from centralized kitchen.
- Testing of food samples at centralized kitchens

2.21 Status of Rastriya Bal Swasthya Karyakram (School Health Programme) (2.21.1 - 2.21.4)

- ✓ Provision of micro- nutrients, Vitamin-A, de-worming medicine, Iron and Folic acid (WIFS), Zinc.
- ✓ Distribution of spectacles to children with refractive error,
- ✓ Recording of height, weight etc.
- ✓ Number of visits made by the RBSK team for the health check- up of the children.

2.22 Present monitoring structure at various levels.

Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

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- **2.23 Meetings of Steering cum Monitoring Committees** at the Block, District and State level **(2.23.1 - 2.23.2)**
 - Number of meetings held at various level and gist of the issues discussed in the meeting,
 - Action taken on the decisions taken during these meetings.
- **2.24 Frequency of meeting of District Level Committee** held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.
- **2.25** Arrangement for official **inspections** to MDM centres/schools and percentage of schools inspected and summary of findings and remedial measures taken

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- **2.26 Feedback/comments** in respect of report of Monitoring Institutions designated for your State/UTs to monitor implementation of MDM and action taken thereon
- **2.27** Details of the **Contingency Plan** to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.
- **2.28 Grievance Redressal Mechanism (2.28.1 - 2.28.4)**
 - Details regarding Grievance Redressal at all levels,
 - Details of complaints received , Nature of complaints e
 - Time schedule for disposal of complaints,
 - Details of action taken on the complaints



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- **2.29** Details regarding **Awareness Generation & IEC activities** and Media campaign, carried out at State/district/block/school level.
- **2.30 Overall assessment** of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.
- **2.31 Tithi Bhojan** or any other similar practices in the State/ UT
- **2.32 Details of action taken to operationalize the MDM Rules, 2015**
- **2.33 Details of payment of Food Security Allowances and its mechanism**
- **2.34 Any other issues and Suggestions.**



AWP & B TABLES

FY-2016-17

Table AT-1 – General Information



1. Details of Cooks-cum-Helpers engaged under MDM scheme during 2015-16

- ✓ Gender wise – Male & Female
- ✓ Category wise.-SC,ST,OBC, Minority &Others.

1.A Honorarium to Cook cum helpers (per month): Central & State share.

2. Cost of Meal per child per day:

Provide details of cooking cost per meal per day for both primary and upper primary for (Food grains,Pulses, Vegetables, Oil & fat, Salt & Condiments, Fuel, and any other item. The unit cost of Central as well as State share has to be provided .

❖ **2.a Additional food items:**

- *If any additional item like egg, fruits, Ladoo etc is being given, (Quantity, Cost & Frequency).*

❖ **3. Per Unit Cooking Cost:**

- *The unit cost per child (Central and State Share) has to be mentioned for first three months (Apr, May & June) and also the revised cost for the rest of the financial year 2015-16.*
- *Proposed unit cooking cost per meal for both primary and upper primary (State & Central share) for year 2016-17.*

❖ **4. Tax Charged on Food Grain by Concerned Department :**

Name of the Tax (%) like VAT, Mandi, etc on food grains.

Table AT-2 Budgetary Provisions in the State Budget FY 2015-16



- ❖ Provide details of budgetary provisions which should not be less than the total allocated Central Assistance made under different heads, as well their corresponding State share as per the norms. **(Col. 3,4, 5 & 6) COMPONENT WISE**
- ❖ Provide details of budget released under Central and State share till 31.12.2015. **(Col. 7 to 18)**
- ❖ Provide details of Unutilized Budget category wise **(in Col no. 19,20 21 & 22)**

Table AT-3

Institutions in the State vis a vis

Institutions serving MDM during 2015-16



- ✓ Name of district in column-2,
- ✓ Total no. Institutions (Primary I-V) in column - 3,
- ✓ Total no. Institutions (Upper Primary VI-VIII) in column - 4
- ✓ Primary with Upper Primary(I-VIII) in column - 5,
- ✓ Total No. of Institutions in the State in column - 6
- ✓ Total No. of Institutions serving MDM in the State in the column – 7.
- ✓ Reasons for Difference if any in col-8

Table AT-3A- No. of institutions covered



(Primary classes I-V) during 1.4.15 to 31.12.15



Table Divided into two parts:

- ❖ Details of the existing institutions District wise:
- ❖ Existing Institutions covered under MDM scheme.
- ❖ Difference- Non coverage of the existing Institutions under MDM during the period 1.04.2015 to 31.12.2015 Column (7-12).
- ❖ States/UT's are required to give reasons for difference .

Table AT-3B &3C- No. of institutions covered



❖ **3B**-Upper Primary with primary, classes I-VIII)

❖ **3C**-Upper primary without primary classes VI-VIII

(1.4.15 to 31.12.15)

Both the Tables Divided into two parts:

- Details of the existing institutions District wise:
- Existing Institutions covered under MDM scheme.
- Difference- Non coverage of the existing Institutions under MDM in Column (13).
- States/UT's are required to give reasons for difference in Column (14).



Table AT-4 & 4A

- Enrôlement vis-à-vis availed MDM (Primary, Classes I-V) & Upper Primary Classes VI-VIII (1.4.15 to 31.12.15).
 - Total Enrolment as on 30.09.15 of children:
 - Number of children availed MDM :
 - Number of Meals served :
- Name of the District
 - No. of Govt. and LB schools
 - Govt. Aided schools
 - Special Training Centers
 - Madarsas / Maqtab and
 - Total number of meals in column-17.



Table AT-5 & 5A- PAB-MDM Approval vs. Performance

- ❖ 5- Primary Classes I-V
- ❖ 5A-Upper Primary, Classes VI-VIII)

covered from 1.4.15 to 31.12.15

- ✓ PAB – MDM approvals for 2015-16 .
- ✓ Performance / Achievement during 2015-16:



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- Name of the district in Col-2
- Total no. of institutions in column- 3 and actually covered in column no 7
- Number of children approved in column -4 and total number of meals served in column no 8
- Number of working days (During 01.04.15 to 31.12.15) in column-5 and Number of working days on which MDM was served in column -9 and
- Total number of meals to be served in column -6 (col.4Xcol.5) and Average number of children availed MDM (8/9) in column -10.

Table AT-5 B- PAB-MDM Approval vs. PERFORMANCE NCLP School



- ✓ PAB – MDM approvals for 2015-16.
- ✓ Performance / Achievement
covered from 1.4.15 to 31.12.15



- Name of the district in Col-2
- Total no. of institutions in column- 3 and actually covered in column no 7
- Number of children approved in column -4 and total number of meals served in column no 8
- Number of working days (During 01.04.15 to 31.12.15) in column-5
Number of working days on which MDM are served in column -9 and
- Total number of meals to be served in column -6 (col.4Xcol.5) and
Average number of children availed MDM (8/9) in column -10.

Table AT-5C &5D- PAB-MDM Approval vs. PERFORMANCE (Pry-Upry) - Drought

- ✓ PAB – MDM approvals for 2015-16.
- ✓ Performance / Achievement



- Name of the district in Col-2
- Total no. of institutions in column- 3 and actually covered in column no 7
- Number of children approved in column -4 and total number of meals served in column no 8
- Number of working days in column-5 Number of working days on which MDM was served in column -9 and
- Total number of meals to be served in column -6 (col.4Xcol.5) and Average number of children availed MDM (8/9) in column -10.

Table AT -6 &6A :Food Grains Utilization

(include Drought coverage in case of)



- ❖ The gross allocation of FG for FY 2015-16 can not be less than the (no. of children approved by PAB-MDM x working days x 100/150 gms). (Col. 3(R) & 8 (W)
- ❖ Please check the opening balance of food grains as mentioned in the utilization certificate (up to 31st March, 2015) submitted to MHRD. (Col. 4(R)& 9 (W)
- ❖ Provide details of Food Grains lifted from FCI. (Col. 5 (R) &10 (W) lifted upto 31.12.15
- ❖ Provide figure for aggregate quantity (in MTs) of foodgrains used at the school level upto 31.12.15. (Col. 6 (R)&11(W).
- ❖ Closing Balance of the food grains for Rice and Wheat in Column no 7 (R) &12 (W).

Table AT-6B : PAYMENT OF COST OF FOOD GRAINS TO FCI (Primary and Upper Primary Classes) during 2015-16



- ❖ **Allocation for cost of food grains for 2015-16,**
- ❖ **Opening Balance as on 01.04.15**
- ❖ **Central Assistance Released by GOI**
- ❖ **Bill raised by FCI and payment made to FCI**
- ❖ **Reasons for Less payment**
- ❖ **Unspent Balance**
- ❖ **Pending bills of previous years and details of their payment in column no 11 &12.**

Table AT - 6 C : Utilization of food grains-Coarse Grain during 2015-16 Pry & Upry)



- ❖ The gross allocation of Coarse FG for FY 2015-16
- ❖ Please check the opening balance of food grains as mentioned in the utilization certificate (up to 31st March, 2015) submitted to MHRD. (Col. 4 & 9 for Pry and U.Pry)
- ❖ Provide details of Coarse FG lifted from FCI. (Col. 5&10) lifted upto 31.12.15
- ❖ Provide figure for aggregate quantity (in MTs) of Coarse FG used at the school level upto 31.12.15. (Col. 6&11 for Pry and U.Pry).
- ❖ Then mention the closing Balance of the food grains for for Pry and U.Pry in Column no 7&12.

Table AT-7 & 7A : Utilization of Cooking Cost

(include Drought coverage incase of)



- ❖ Provide district wise details of allocation of funds for cooking cost for primary/Upper primary section for both Central as well as State share. (Col 3, 4 & 5) **based on the revised funding pattern.**
- ❖ Please check the opening balance of cooking cost figure as mentioned in the utilization certificate (1.4.15,) submitted to MHRD. (col. 6, 7 & 8) both Central and State Share



Conti.. (Table AT-7& 7A)



- ❖ Provide district wise details of cooking cost received by the district both Central and State share. (col. 9, 10 & 11)
- ❖ District wise details of expenditure of cooking cost (col. 12, 13 & 14) both Central and State share
- ❖ Total Unspent Balance as on 31.12.15 (col. 15, 16 & 17)

Table AT-8 & 8A (Pry & U.Pry) : UTILIZATION OF CENTRAL ASSISTANCE HONORARIUM TO COOK-CUM-HELPERS



- ❖ No. of Cook-cum-helpers approved by PAB-MDM
- ❖ No. of CCHs engaged by States/UTs
- ❖ Allocation for the FY 2015-2016 (Central and state share for Honorarium) **based on the revised funding pattern.**
- ❖ Opening balance as on 01/04/15 (Central and state share)
- ❖ Central Assistance received (Central and state share)
- ❖ Expenditure Honorarium Paid to CCH (Central and state share)
- ❖ Unspent Balance as on 31.12.15
- ❖ Mode of Payment (cash/ cheque / e-transfer) in column no 20
- ❖ No. of CCH having bank account in column no 21.
- ❖ No. of CCH receiving honorarium through Bank Account in column no 22



Table AT-9 : Utilization of Central Assistance - Transportation Assistance (Pry & U.pry)

- ❖ Allocation for 2015-16,
- ❖ Opening balance as on 01.04.2015
- ❖ Central assistance received
- ❖ Rate of Transportation Assistance (Per MT) in column no
- ❖ Expenditure incurred in column no 7
- ❖ Unspent balance as on 31.12.2015 in column no 8



Table AT- 10 : Utilization of Central Assistance -MME Pry & U.pry



Item wise details of

- ❖ Allocation for 2015-16,
- ❖ Opening balance as on 01.04.2015
- ❖ Central assistance received from GOI
- ❖ Contribution by State, if any
- ❖ Expenditure incurred
- ❖ Unspent balance as on 31.12.15

New Table AT- 10 A: Details of Meetings –District level

During 1.4.15 - 31.12.15

- ❖ **Name of the District**
- ❖ **Number of meetings of DLC headed by senior most MP of Loksabha,**
- ❖ **Number of meetings of DLSCMC headed by District Magistrate**
- ❖ **Number of schools inspected by Govt. officials**



**Sanction & Utilization of funds for Construction
Kitchen-cum-Stores – (Year wise)**



- ❖ **Year wise Sanctioned from 2006-07 to 2015-16**
- ❖ **Year wise sanctioned in col 3 & 4 (Physical & Financial)**
- ❖ **Provide details of constructed KCS in col 5 & 6. (Physical & Financial)**
- ❖ **Provide details of in progress KCS in col 7 & 8 (Physical & Financial)**
- ❖ **Provide details of Yet to start KCS in col 9 & 10. (Physical & Financial)**
- ❖ **KCS Constructed through Convergence in Col 11**

Sanction & Utilization of funds for Construction Kitchen-cum-Stores (District – wise)



- ❖ **District - wise sanctioned from 2006-07 to 2015-16**
- ❖ **District - wise sanctioned KCS in col 3 & 4 (Physical & Financial)**
- ❖ **Details of constructed KCS in col 5 & 6. (Physical & Financial)**
- ❖ **Details of in progress KCS in col 7 & 8. (Physical & Financial)**
- ❖ **Details of Yet to start KS in col 9 & 10. (Physical & Financial)**
- ❖ **KCS Constructed through Convergence in Col 11**

Sanction & Utilization of funds for Procurement of Kitchen Devices as on 31.12.15



- District - wise sanctioned KD during 2006-07 to 2015-16
- District - wise sanctioned in col 3 & 4 (Physical & Financial)
- Details of Procured KD in col 5 & 6. (Physical & Financial)
- Details of in progress KD in col 7 & 8 (Physical & Financial)
- Details of Yet to start KD in col 9 & 10. (Physical & Financial)
- KD Procured through Convergence in Col 11

Table- AT-12 A

Sanction & Utilization of funds for Replacement of Kitchen Devices as on 31.12.15



- District - wise Replacement sanctioned during 2006-07 to 2015-16
- District - wise sanctioned in col 3 & 4 (Physical & Financial)
- Details of Procured KD in col 5 & 6. (Physical & Financial)
- Details of in progress KD in col 7 & 8 (Physical & Financial)
- Details of Yet to start KD in col 9 & 10. (Physical & Financial)
- KD Procured through Convergence in Col 11

Mid Day Meal Scheme



PROPOSALS FOR FY-2016-17

Table no.AT-13 & 13A (Pry & U.Pry)



Number of school working days for 2016-17

Furnish details with regard to :

- Total number of days in the Month in column no -3
- Vacation Days
- Sundays, Other School Holidays
- Total no. of holidays
- Academic Calendar (No. of Days)
- Anticipated no. of Working Days (3-8)
- Anticipated No. of working days for NCLP
- Remarks

Table no.14&14A -**Proposal for coverage of children and working days for 2016-17 (Pry & UPY)**



- ❖ Proposed no. of children of eligible schools.
- ❖ Anticipated no. of working Days
- ❖ Requirement of Food grains(In MTs)
- ❖ Requirement of Funds for food grains (in Lakhs)
- ❖ Requirement of funds for cooking Cost (in Lakhs)
- ❖ Requirement of funds for T.A. (in Lakhs)

Table no.14 B (Pry & UPY) **Proposal for coverage** for NCLP Children

Table no.14 C & D (Pry & UPY) **Proposal for coverage** to be covered in Drought affected areas during summer vacations

Table-AT-15 : Requirement of Kitchen-cum-stores FY 2016-17



- ❖ Total No. of schools (Govt, G.A. & LB) excluding newly opened school
- ❖ KCS sanctioned during 2006-07 to 2015-16
- ❖ KCS Constructed through convergence
- ❖ Balance requirement of kitchen-cum-stores for Govt, G.A. & LB

Table-AT 15 A : Plinth area wise requirement of Kitchen cum Store. (20sq Mtr), (24 sq Mtr), (28 sq Mtr), (32 sq Mtr) etc

- ❖ No of Schools having Kitchen Sheds
- ❖ Kitchen –cum-store Proposed this year (2015-16)
- ❖ Unit Cost
- ❖ Fund Required
- ❖ The total fund Requirement for KCS.



AT16 : Requirement of Kitchen Devices during 2016-17 (Balance & Replacement)

- ❖ Name of the Districts.
- ❖ Number of Institutions (all schools including STC)
- ❖ Number of Kitchen Devices sanctioned during 2006-07 to 2015-16
- ❖ Kitchen Devices procured through convergence
- ❖ Balance requirement of Kitchen Devices
- ❖ Replacement of Kitchen Devices.



Table AT-17 Requirement of Cook –cum –Helpers for 2016-17



- ❖ Details of institutions and the enrollment in institutions.
- ❖ No. of Cook cum Helper approved and engaged.
- ❖ Additional requirement of CCH as per the norms over and above the PAB approval (for Primary and Upper Primary).
- ❖ Total number of CCH
- ❖ Requirement of Honorarium for 2016-17

Table AT-18 School Management Committee(SMC) at school level 2016-17



Formation of SMC for
monitoring the scheme for
Primary and Upper Primary
Schools

Number of SMCs formed

Number of schools
monitored by SMCs.



Table - AT-19: Responsibility of Implementation

Number of Institutions assigned to different types of Implementing Bodies.

PRI /GP/Urban Local bodies , SHG ,VEC / WEC, Youth Club of NYK, NGO ,Trust , Others

Table: AT-20 : Information on Cooking Agencies (School Based)

- ❖ District wise information on the Self Help Groups:**
- ❖ Number of SHG, Number of Institution assigned to SHG and Number of children covered**
- ❖ District wise information on number of Cook cum helpers**
- ❖ Number of Cook cum helpers, number of institution covered and number of children covered.**

Table: AT-20 A : Information on Cooking Agencies (Centralised Kitchen)

- District wise – Name of NGOs serving MDM, Number of Kitchens, number of Institutions covered by NGOs and number of children covered.
- District wise – Name of Trust serving MDM, Number of Kitchens run by the Trust , number of Institutions covered by Trust and number of children covered.



TABLE : AT-21 Coverage under SCHOOL HEALTH PROGRAMME (Rastriya Bal Swathya Karyakarm)

The number of institutes and Children covered under RBSK

- Health Checkups done under RBSK
- Weekly Iron & Folic Acid Supplementation (WIPS)
- Vitamin A distributed
- Deworming Medicine distributed.
- Spectacles distributed.



Rashtriya Bal Swasthya Karyakram (RBSK) is a new initiative aimed at screening over 27 crore children from 0 to 18 years for 4 Ds - Defects at birth, Diseases, Deficiencies and Development Delays including Disabilities. Children diagnosed with illnesses shall receive follow up including surgeries at tertiary level, free of cost under NRHM.

Table: AT 22 : Budget Provision for the Year 2016-17



Adequate budgetary provisions as per the proposal submitted for year 2016-17, for both Centre and State share for primary and upper primary category wise (Gen, SC and ST) **based on the new funding pattern for the Scheme.**

Table: AT-23 : Fund Flow:

Date wise details of releasing of Funds from State to Directorate / Authority / District / Block / School level for 2015-16.

- Recurring Grants
- Non Recurring Grants

Table: AT - 24 : Annual and Monthly Data Entry Status in MDMS:2015-16



Name of the District	Total Institutions	No. of Institutions for which Annual Data entry completed	No. of Institutions for which Monthly data entry completed								
			April	May	June	July	Aug	Sept	Oct	Nov	Dec
1	2	3	4	5	6	7	8	8	9	10	11

Table: AT - 25 : Manpower Dedicated for MDMS

District wise Engagement of Regular, Part time and contractual employees for MDMS.

Table AT- 26: Details of Mode of Cooking

Districts and Total no of Institutions



Mode of Cooking
MDM in schools



Table: AT – 27 : Details of Social Audit during 2015-16 & proposed for 2016-17



- Name of the District.
- Name of Organization/ Institute for conducting social audit
- No . of schools to be covered.
- Total outlay (in Rs)
- Status: Completed (Yes/ No), In Progress (Training/ conduct at school/ public hearing) and Not yet started.
- Action Taken by State Govt. on findings
- Total Exp. (in Rs)
- Proposed for 2016-17 (No. of schools)



Note: Guidelines for conducting Social audit is available on the MHRD Website.

Table: AT - 28 : Details of Discrimination of any kind in MDMS



- **Number of complaints on discrimination related to Gender, Caste, community, Serving by disadvantaged section and Sitting Arrangement,**
- **Source of information : State functionaries, MI Report, Parent/Children/Community , Media , Social Audit Report and Others.**
- **Details of Action Taken by State Govt.**

Table: AT - 29 : Details of Engagement and Apportionment of Honorarium to cook cum helpers between schools and Centralized kitchen



- ❖ Name of District and Total no. of centralized kitchen
- ❖ **Physical details:** No. of Institutions covered, No. of children covered, No. of CCH engaged at Cent. Kitchen, No. of CCH engaged at schools covered by centralized kitchen.
- ❖ **Financial details :** Honorarium paid to cooks working at centralized kitchen , Honorarium paid to CCH at schools covered by centralized kitchen
- ❖ **Note: Total number of cook-cum-helpers can not exceed the norms for engagement of cook-cum-helpers.**

Table: AT - 30 : Information on NGOs covering more than 20,000 children

- **Name of District and Total no. of NGOs covering more than 20000 children**
- **Name of NGOs**
- **Total no. of institutions covered**
- **Total no. of children covered**
- **Maximum distance covered from Centralized Kitchen**
- **Foodgrain (in MT)- Released and Utilization**
- **Cooking cost (Rs in Lakh) - Released and Utilization**
- **Honorarium to CCH (Rs in Lakh)- Released and Utilization**
- **Transportation Assistance (Rs in Lakh)-Released and Utilization**
- **LPG Reimbursement (Rs in Lakh)-Released and Utilization**



Table: AT - 31 : Details of Grievance Redressal cell

	State(Yes/No) Give details	District (Yes/No) Give details	Block (Yes/No) Give details
Dedicated Nodal Department for MDM			
Dedicated Nodal official for MDM			
Mode of receiving complaints			
Toll free number			
Dedicated landline number			
Call centre			
Emails			
Press news			
Radio/T.V.			
SMS			
Postal system			

Nature and Number of Complaints

Food Grain related issues

Delay in Funds transfer

Misappropriation of Funds

Non payment of Honorarium to cook-cum-helpers

Complaints against Centralized Kitchens/NGO/SHG

Caste Discrimination

Quality and Quantity of MDM

Kitchen –cum-store

Kitchen devices

Mode of cooking /Fuel related

Hygiene

Harassment from Officials

Corruption

Any untoward incident

Others

Status of Complaints

Action taken by the State

Table: AT - 32 : Details of IEC Activities



- **No. of IEC Activities**
- **Level: State, District/Block and School.**
- **Tools: Audio Video, Print, Traditional (Nukkad Natak, Folk Songs, Rallies, Others)**
- **Expenditure Incurred (in Rs)**
- **Proposed for 2016-17**

Table AT -33 :Quality Safety and Hygiene

- Number of Schools having hand- washing facility
- Types of facility of Hand washing
 - ✓ Multi-tap,
 - ✓ Tap,
 - ✓ hand pump,
 - ✓ Pond/Well/Stream
 - ✓ others



New Table AT -33 A :

Testing of Food Samples by accredited Labs

- Name of the Accredited/ Recognized lab engaged for testing.
- Name of the District
- Number of samples collected and tested
- Result (No of Samples) meeting norms /below norms
- Remarks



Table: AT - 34 : Contribution by community in form of Tithi Bhojan or any other similar practice

- ❖ Name of the District.
- ❖ Full meal in lieu of MDM: Number of schools covered and Meals served and Value (in Rs)
- ❖ Additional Food Item: No. of schools , Children benefitted, Name of the items and Value (in Rs)
- ❖ No. of schools received contribution: In kind, In any other form and value (in Rs.)



**Tithi Bhojan in Rajpur
Primary School,
Ta- Siddhpur, Dist –
Patan, Gujarat**

**Complementary sweets from
Community Leader in Manej
Primary School, Dist- Anand,Gujarat**



**Van Bhojan (Picnic) Khambhat,
Dist-Anand,Gujarat**



Interruptions in serving MDM and MDM allowance paid to Children

Meals not served in Districts :

- No of Institutions
- No of working Days
- No of Children



Whether allowance is paid to children

- No of Institutions
- No of working Days
- No of Children



Remarks



मध्याह्न भोजन योजना
Mid Day Meal Scheme



Thank You !

Ministry of HRD, Govt. of India

Social Audit

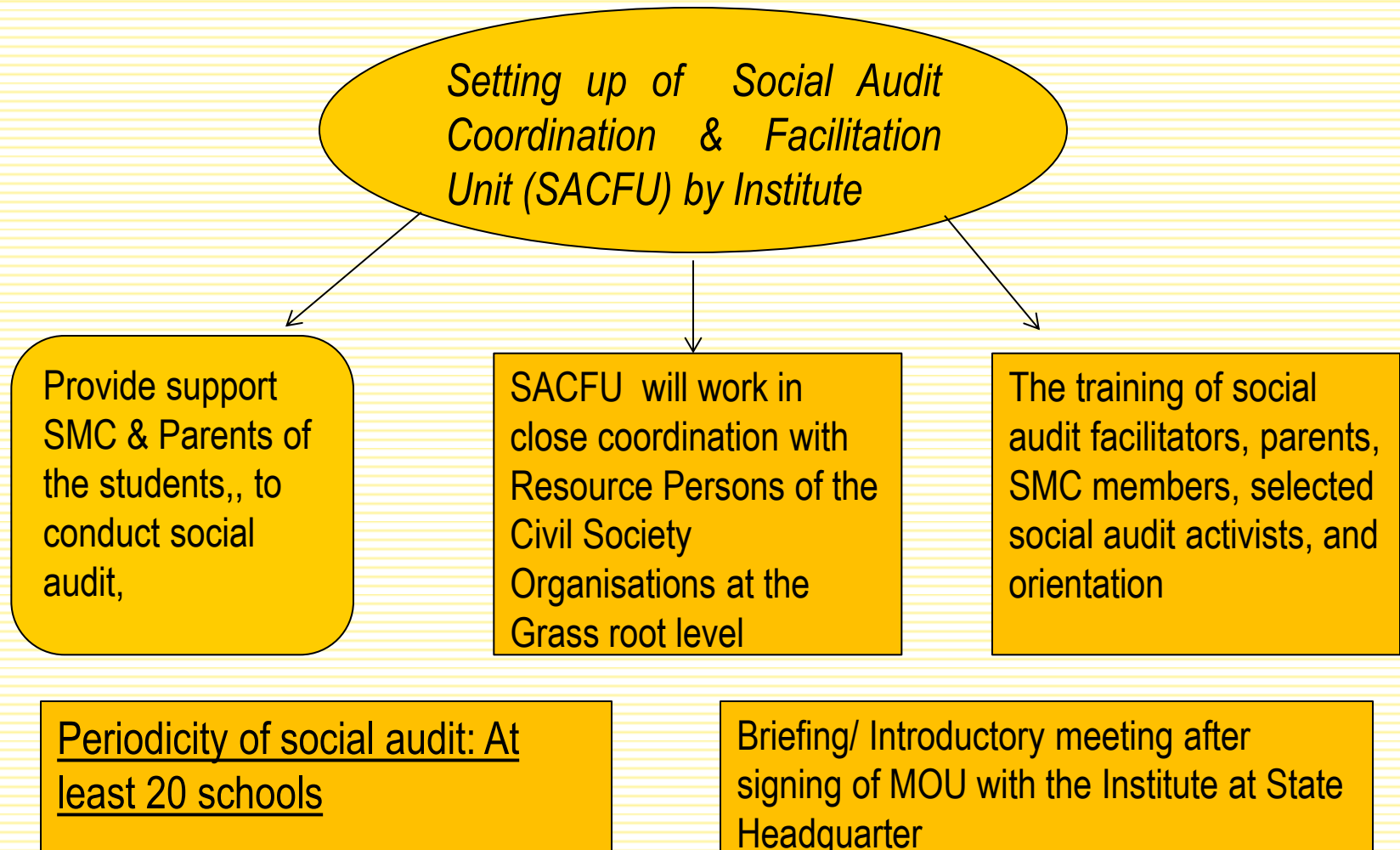
- To ensures public accountability/community involvement for the programmes implemented by the government or other agencies for a particular area/community
- In a social audit, the people and the government jointly monitor the scheme.
- Social Audit on Pilot basis in Andhra Pradesh in 2012-2013 in two districts of the State and very encouraging findings came out,.
- ❖ MHRD decided to carry out social audit of Mid Day Meal Scheme in 9 more States on the lines of pilot study conducted in Andhra Pradesh
- ❖ Bihar, Karnataka, Madhya Pradesh, Maharashtra, Odisha, Punjab, Rajasthan Tamil Nadu and Uttar Pradesh.

Conti.. MHRD Decision.



- ❖ The State Governments shall utilize the MME funds of the MDMS for conducting social audit in their State;
- ❖ Local eminent Institute of the State be engaged as a nodal agency by the State for conducting Social Audit;
- ❖ To be conducted in 2 Districts of each of the 9 States.
- ❖ An MOU with the Local Eminent Institute may be signed for conducting the social audit in their respective States from the MME funds of the State;
- ❖ For conducting social audit guidelines have been issued to enable State Governments for carrying out the Social Audit of the Mid Day Meal Scheme.

The Steps for Social Auditing are:



Cont..

- ❖ State Government's designated nodal officer for Social Audit will collect all the relevant records and hand them over to the SACFU.
- ❖ Identification and training of social audit facilitators.
- ❖ Social audit process at the school/community level will begun
- ❖ **Public Hearing:** A Public Hearing open to all will be conducted at the Gram Panchayat level or at the cluster level (4 to 5 schools) as a culmination of the social audit process.
- ❖ **Submission of Report**

Status of social Audit in 9 States

States	Agency	Status
Bihar	Asian Development Research Institute (ADRI), Patna	Completed in Lakhisarai & Saran (2015).(in 46 Schools) Report Submitted to State and MHRD.
Karnataka	Rural Development & PR	Completed in Bellary and Bijapur Districts . Public hearing completed in the first week of October 2015 for both the Districts. Report awaited.
Madhya Pradesh	State level Social audit committee under PR&D dept	In Progress: 3 districts Ashok nagar , sheopur and Anuppur selected and consultation is going on.
Maharashtra	Indian Institute of Education Pune	Completed : in Latur and Pune Districts (2015). (in 40 Schools) Report Submitted to State and MHRD
Odisha	Lokdrusti, Bhubaneshwar.	Completed in district Naupada (2015). (in 20 Schools) Report awaited
Punjab	Punjab university	Completed in Ropar and Sangruru District (2015). (in 80 Schools) Report submitted to State and MHRD.
Rajasthan	Social Audit cell-MNREGA in the Districts will carry out.	Completed in Baran, report submitted to State Govt. (in 20 Schools) and in Dungarpur social audit is in progress. Report awaited
Tamil Nadu	V.V. Vanniyaperumal College for Virudhanagar district & Mother Teresa college for women for Maduri district	In progress: in Virudhanagar and Maduri districts. MOU has been signed with the agencies selected and the process will commence in the month of November 2015 in both the districts. Due to rains in Tamil nadu work has been put on hold.
Uttar Pradesh	Giri institute of Development Studies.Lucknow	Completed in Shrawasti on 25 th Aug 2015 and in Barabanki in progress .Public hearing was scheduled for 28 th September 2015 in Barabanki but due to Local bodies elections it was been put on hold. Report awaited